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## **BOARD OF HEALTH GOVERNANCE COMMITTEE**

### **Minutes March 2, 2016 Meeting**

- I. CALL TO ORDER.** Chairman Margaret Hanbury called the meeting to order at 6:02 PM in lower level Conference Room 1 of the Wethersfield Town Library, Wethersfield, CT.  
**Present:** Margaret Hanbury (Committee Chair), Charles Brown (Director of Health), Judith Sartucci and Carolyn Wysocki (via telephone conference call).  
**Excused:** Angela Colantonio.  
**Quorum present.**  
**Notice posted:** February 26, 2016
- II. PUBLIC FORUM:** no one from the public was present.
- III. ADOPTION OF MEETING AGENDA**  
**A MOTION** was made by Brown, seconded by Sartucci, to adopt the agenda as posted.  
**MOTION CARRIED UNANIMOUSLY.**
- IV. APPROVAL OF MINUTES**  
**A MOTION** was made by Brown, seconded by Wysocki, to approve the minutes of the February 10, 2016 Committee meeting with correction of a typo in page number.  
**MOTION CARRIED UNANIMOUSLY.**
- V. EXECUTIVE SESSION** – none held.
- VI. UNFINISHED BUSINESS**  
**A. Strategic Plan – Mid-year Review**
- Brown provided a mid-year update on the strategic plan for Year 1.
  - Much activity is underway. However, several major initiatives are “on hold” until the positions of the assistant director for community health and the supervising sanitarian are filled.

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- Committee recommended sending this update to the Board for review at its March 17, 2016 meeting.

### **B. Board Development**

- No further discussion at this time.

### **C. Board Appointments**

- Sartucci brought Committee up to speed on annual notifications to the member towns of upcoming terms and need for appointments/reappointments effective July 1, 2016 and need to fill existing vacancies.

### **D. Accreditation Process**

- Brown is unable to move forward in accreditation readiness until the new management position of assistant director for community health is filled. Anticipated date: March 14, 2016.

### **E. Board Advocacy Policy**

- Brown updated the Committee on the review of the agency's advocacy policy and questions on director of health or board actions needing legal guidance.
- Attorneys from Pro Bono Services attorneys provided a summary and recommended additions to the policy
- Discussion around section addressing when and who would register as a lobbyist. Sartucci to draft revision to clarify. Final approval postponed until the next Committee meeting.

## **VII. NEW BUSINESS**

### **A. Advocacy Issues**

- Brown and Wysocki briefly reviewed important public health related bills at the State Legislature.
- Several will impact the health district and board authority and testimony recommended. Board passed motion approving moving testimony forward on any fiscal cuts, but did not address other potential bills.
- Sartucci to convene an Executive Committee meeting on Friday morning, March 4<sup>th</sup> to approve moving testimony forward as recommended by Governance Committee.
- Board also needs to look at a better process for handling the review and action on proposed legislation.

### **B. Health District Membership**

- Brown began a discussion of current and future district membership
- In developing an annual budget he takes this into consideration
- Identified need to better market the health district, its services and value to member towns

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- Challenge to do so when cost is the main local consideration.
- Will continue the discussion at future Committee and Board meetings.

**VIII. NEXT MEETING**

Next meeting will be held on Tuesday, April 12, 2016 at 6:15 PM. Location TBA.

**IX. ADJOURNMENT**

**A MOTION** was made by Brown seconded by Wysocki to adjourn. **MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 6:58 PM.

Respectfully submitted,

Judith A. Sartucci  
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: May 10, 2016