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BOARD OF HEALTH

CENTRALIZATION COMMITTEE

April 20, 2015 Special Meeting **Minutes**

A. CALL TO ORDER AND ATTENDANCE

Meeting called to order by Chairman Jerilyn Nagel at 1:09 PM in the Caucus Room of the Berlin Town Hall, Berlin, CT.

Present: Jerilyn Nagel (Chair), Charles Brown (Director of Health), Ray Jarema, Judith Sartucci, and Marti Stiglich.

Excused: Patricia Checko

Quorum present.

Staff: none

Date notice posted: April 16, 2015

B. PUBLIC FORUM – no one from the public was present.

C. REVIEW AND REORDER AGENDA

MOTION by Sartucci, seconded by Stiglich to adopt the agenda as posted. **Motion carried unanimously.**

D. APPROVAL OF MINUTES

MOTION by Stiglich, seconded by Sartucci to approve the minutes of the April 20, 2015 Committee meeting as submitted. In favor: Brown, Sartucci and Stiglich. Opposed: no one. Abstention: Ray Jarema. **Motion carried.**

E. OLD BUSINESS

- Brown reviewed with the Committee the Board's action at its March 19, 2015 meeting supporting centralization and requesting further action by this Committee.
- Brown presented and reviewed a draft report of Committee activities and findings to date. He will revise with Committee comments and present to the Board at its April 23rd meeting.
- Lastly, Brown reviewed an outline of issues needing planning or other agency action in preparation for a move and asked for Committee input. Pros and cons of using a consultant to do a feasibility study discussed. Committee agreed that the feasibility study needs to be done by December 2015 for the start of the Board's FY 2017 budget planning cycle.

CENTRALIZATION COMMITTEE

April 20, 2015 Meeting

Page 2

F. EXECUTIVE SESSION

MOTION by Sartucci, seconded by Stiglich to go into executive session for a discussion of 1) strategies for approaching centralization with towns; and 2) impact of centralization on collective bargaining negotiations. **Motion carried unanimously.**

In executive session at 2:15 PM. Present in executive session: Nagel, Brown, Jarema, Sartucci and Stiglich. Out of executive session at 2:50 PM.

No action on items discussed in executive session.

Next steps:

1. Brown to discuss agency centralization with each Town Manager basing discussion on Board's action at its March 19, 2015 meeting.
2. Nagel and Stiglich to speak with the economic development coordinators in their respective towns for suggestions on individuals or firms who do feasibility studies of the kind in which the Committee is interested.
3. Brown to finalize and send to Board for discussion at its April 23, 2015 meeting a report of the Committee's work to date and recommendations and other materials related to agency centralization.

G. NEXT MEETING. Brown to poll Committee members online for a May meeting date.

H. ADJOURNMENT - A MOTION was made by Stiglich, seconded by Sartucci to adjourn. **Motion carried unanimously.** The meeting adjourned at 2:57 PM

Respectfully submitted,

Judith A. Sartucci
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: May 14, 2015