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APPROVED
5/19/14

BOARD OF HEALTH

FINANCE COMMITTEE MEETING

Rocky Hill Town Hall, Second Floor Conference Room
761 Old Main Street, Rocky Hill, CT

February 24, 2014 – 6:30

Minutes

I. Call to order and attendance

Meeting called to order at 6:40 PM. Attending: Nasinnyk (Chairperson), Sartucci, Doot, Wysocki, Brault, Interim Director Health-Designee, Guest- Hanbury

II. Public forum – none.

III. Review and reorder agenda – Add item #6 “Executive Session – communication from attorney” Lisa Banatoski Mehta from Shipman & Goodwin.

A MOTION was made by Doot, seconded by Sartucci to reorder the Agenda by adding item # 6, Executive Session for the purpose of communication with attorney, with the addition of Board Member Margaret Hanbury. MOTION CARRIED UNANIMOUSLY.

IV. Approval of minutes and record of Votes (January 23, 2014 and February 12, 2014)

A MOTION was made by Doot, seconded by Sartucci to accept the Minutes and Record of Votes for January 23, 2014 Finance Meeting as amended. MOTION CARRIED UNANIMOUSLY.

A MOTION was made by Doot, seconded by Sartucci to accept the Minutes and Record of Votes for February 12, 2014 Finance Meeting as amended. MOTION CARRIED UNANIMOUSLY.

V. FY 2014-2015 budget review

A MOTION was made by Doot, seconded by Sartucci to accept the Income Financial Statement of January 31, 2014. MOTION CARRIED UNANIMOUSLY.

Wysocki has concerns regarding \$10,000 budget deficit and requests clarification as to remaining funds in operating and reserve accounts projected at the end of the fiscal year.

Nasinnyk reviewed budget and proposed taking out Web Master Stipend from 2014-2015 budget. She suggested adding in accounting fees under operating expenditures of \$3,000 and change line item 6440, contribution to donation. In addition, professional development for staff should be \$2,000. This

includes Hilary's training. Doot requested information on Central CT Health District investment account information, location and interest.

The members discussed and were concerned regarding legal fees and wanted updated information on cost of equipment coming out of the capital account.

VI. Executive Session - communication from attorney

A MOTION was made by Sartucci, seconded by Doot, to go into Executive Session to discuss draft document exempt from disclosure under Section 1-210 of the Conn. Gen. Statutes (attorney-client privileged work products) regarding retirement health benefits for the former director of health and salary and benefits for the director of health position, and to invite board member Margaret Hanbury to join the session. MOTION CARRIED UNANIMOUSLY.

Present in Executive Session at 8:25 PM: Doot, Nasinnyk, Sartucci, Wysocki, and Hanbury. Brault excused from session due to potential COI.

Out of executive session at 8:56 PM.

VII. Next meeting date – February 26, 2014 5:30 P.M.

VIII. Adjournment

A MOTION was made by Doot, seconded by Wysocki to adjourn. MOTION CARRIED UNANIMOUSLY.

Meeting adjourned at 9:00 PM

Respectfully submitted,

Nancy Carol Brault, M.P.H, R.S.,
Board Secretary – Treasurer / Interim Director of Health-Designee