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(Unapproved working notes)

## CENTRAL CONNECTICUT HEALTH DISTRICT

### HUMAN RESOURCES COMMITTEE MEETING

#### ROCKY HILL TOWN HALL

February 5, 2009

#### I. Call to order and attendance

Meeting called to order at 7:03 p.m. Attending: Dianne Doot (Chairperson), Amanda Hurwitz, Arthur Yoaps, Carolyn Wysocki (7:05), Nancy Klatt (7:10), Ray Jarema (7:15) and Paul Hutcheon.

Excused: None

#### II. Approval of minutes (October 8, 2008)

**A MOTION was made by Amanda Hurwitz to approve the minutes of October 8, 2008 as presented. Seconded by Arthur Yoaps. All were in favor, MOTION CARRIED.**

#### III. DOH mid-year performance review

**A MOTION was made by Dianne Doot to go into Executive Session to discuss personnel issues. Seconded by Amanda Hurwitz. All were in favor, MOTION CARRIED.**

**A MOTION was made by Nancy Klatt to go out of Executive Session. Seconded by Amanda Hurwitz. All were in favor, MOTION CARRIED.**

Dianne Doot agreed to put together a report for the Board meeting on 2/19/09.

#### IV. Evaluation of DOH performance review form and procedure

The Committee reviewed a few handouts from Dianne regarding performance reviews from Nebraska. The Committee agreed to get other samples from member towns, other health districts etc. Carolyn presented an overview of the creation of the current form. Committee requested checking with the Ledgelight HD and Northeast HD.

#### V. Other business

None

#### VI. Next meeting date(s)

None set

**A MOTION was made by Arthur Yoaps to adjourn. Seconded by Amanda Hurwitz. All were in favor, MOTION CARRIED.**

Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Paul Hutcheon, M.P.H., R.S. Director of Health