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APPROVED
4/21/14

BOARD OF HEALTH

FINANCE COMMITTEE SPECIAL MEETING

Rocky Hill Town Hall, Second Floor Conference Room
761 Old Main Street, Rocky Hill, CT

February 26, 2014 – 5:30 P.M.

Minutes

I. Call to order and attendance

Meeting called to order at 5:47 PM. Attending: Kristine Nasinnyk (Chairperson), Judy Sartucci, Dianne Doot, Carolyn Wysocki, Nancy Brault, Interim Director Health-Designee

II. Public forum – Greg Mattus, CCHD sanitarian discussed the salary survey conducted by Paul Hutcheon that indicates CCHD staff is under paid as compared to other local health departments. He requests that the Committee review the salary survey since, the staff is the Health District.

Tammy Liberatore, CCHD sanitarian discussed the work activities that sanitarians do on a normal basis. She supported findings as noted in the salary survey and requested that the Committee consider providing raises to CCHD staff members.

III. Review and reorder agenda – No action

IV. FY 2014-2015 budget review – Brault reviewed proposed budget and did not recommend any changes in the permit and licensing this year. Nasinnyk discussed the need for a long range, five year plan and investment policy.

Sartucci discussed a step system for CCHD staff member, as well as the need for a review of staff member, total compensation package.

V. Executive Session (tentative)

A MOTION was made by Sartucci, seconded by Wysocki, to go into Executive Session for the purpose of Budget Review related to personnel matters. MOTION CARRIED UNANIMOUSLY.

In Executive Session at 6:45 PM: Doot, Nasinnyk, Sartucci, and Wysocki.
Out of Executive Session at 7:15 PM

Sartucci left the meeting at 7:15 PM

VI. Action on items from Executive Session (tentative) – No action

VII. Recommendations to Board of Health

A MOTION was made by Doot, seconded by Nasinnyk to present budget options B and C to the Board. Opposed: Wysocki. In favor: Doot and Nasinnyk. MOTION CARRIED.

VIII. Next meeting date – none set

IX. Adjournment

A MOTION was made by Doot, seconded by Nasinnyk to adjourn. MOTION CARRIED UNANIMOUSLY.

Meeting adjourned at 7:50 PM

Respectfully submitted,

Nancy Carol Brault, M.P.H, R.S.,
Board Secretary – Treasurer / Interim Director of Health-Designee