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(Approved)

RECORD OF VOTES

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original to be made available at the office of the Central CT Health District, 505 Silas Deane Highway, Wethersfield, CT within 48 hours of the meeting being adjourned.

NAME OF PUBLIC BOARD OR COMMISSION	CENTRAL CONNECTICUT HEALTH DISTRICT Performance Evaluation Committee
DATE MEETING AGENDA POSTED	February 21, 2013
LOCATION	Rocky Hill Community Center, Room 2
DATE OF MEETING	February 28, 2013
TIME MEETING STARTED	6:09 PM
PERSON PREPARING MEETING MINUTES	Paul Hutcheon, Director of Health
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

MEMBERS PRESENT AT MEETING

1. Ray Jarema	2. Judy Sartucci, Committee Chair
3. Margaret Hanbury	4. Paul Hutcheon, Director of Health
5.	6.
7.	8.
9.	10.

Excused: Grant Golub

QUORUM PRESENT Yes No

MOTIONS AND VOTES:

1st MOTION Passed Failed Tabled

A MOTION was made by Ray Jarema, seconded by Margaret Hanbury, to go into Executive Session at 6:11 PM to provide and discuss a mid-year review of performance with the Director of Health as charged to the Committee by the Board. MOTION CARRIED unanimously. Present in executive session: Hanbury, Hutcheon, Jarema and Sartucci.

Committee came out of Executive Session at 7:50 PM

2nd MOTION Passed Failed Tabled

A MOTION was made by Margaret Hanbury, seconded by Ray Jarema, to recommend that the job description of the director of health be revised and realigned with the current performance evaluation tool. MOTION CARRIED UNANIMOUSLY.

3rd MOTION Passed Failed Tabled

A MOTION was made by Margaret Hanbury, seconded by Ray Jarema, to recommend that all professional staff job descriptions be reviewed and revised to incorporate public health core functions, beginning with the director of health job description. MOTION CARRIED UNANIMOUSLY.

4th MOTION Passed Failed Tabled

A MOTION was made by Margaret Hanbury, seconded by Ray Jarema, to recommend to the Board that a new survey of professional staff salaries and benefits be done. MOTION CARRIED UNANIMOUSLY

5th MOTION Passed Failed Tabled

A MOTION was made by Ray Jarema, seconded by Margaret Hanbury, to adjourn. MOTION CARRIED UNANIMOUSLY.

3rd MOTION Passed Failed Tabled

4th MOTION Passed Failed Tabled

5th MOTION Passed Failed Tabled

6th MOTION Passed Failed Tabled

7th MOTION Passed Failed Tabled

LINK TO WORKING NOTES (will be attached if available) - **NONE**

TIME MEETING ADJOURNED: 8:03 PM