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## CENTRAL CONNECTICUT HEALTH DISTRICT

### Executive Committee Meeting

Wethersfield Town Hall – Conference Room 1

Thursday, April 5, 2012, 10:00 AM

#### Working Notes (approved)

#### I. Call to order and attendance

Meeting called to order at 10:10 AM Attending: Judy Sartucci (Chair), Pat Checko (Vice-Chair), and Paul Hutcheon (Secretary-Treasurer).

Excused: Enzo Pistritto

Quorum.

#### II. Public Forum

None present.

#### III. Review and reorder the agenda

No action.

#### IV. Approval of Minutes and Working Notes (July 6, 2010 meeting)

**A MOTION was made by Pat, seconded by Judy to approve the minutes and working notes of July 6, 2010. MOTION CARRIED unanimously.**

#### V. Approval of Waiver Request for Taste of Wethersfield Food Event (April 14, 2012)

This Executive Committee meeting was called to address a request from the organizers of the annual Taste of Wethersfield food event and fundraiser to waive the temporary food service establishment license fees for the participating vendors. The event date is April 14, 2012.

The next regular Board meeting is not until April 19, 2012. The newly proposed fee policy that will give Paul as Director of Health more flexibility with this kind of request has not yet been approved by the Board. A special meeting of the full Board was not feasible due to the holiday week, vacations, illness and recent Board vacancies.

The fee waiver request was from the Wethersfield Historical Society. A total of seven vendors (food establishments) from outside the Health District are included in this request. Approximate cost to the Health District in lost revenue will be \$595. The Board has waived the fees for this event in the past. All proceeds go to the Wethersfield Historical Society. No vendor received any payment. Tickets are sold for entry into the event and the food is provided at no further charge to participants.

**A MOTION was made by Pat, seconded by Judy to grant waiver request for Taste of Wethersfield Event. MOTION CARRIED unanimously.**

**VI. Adjournment**

**A MOTION was made by Pat seconded by Judy to adjourn. MOTION CARRIED unanimously.**

The meeting was adjourned at 10:20 AM

Respectfully submitted,

Paul Hutcheon, M.P.H., R.S.  
Director of Health