



Central Office: 505 Silas Deane Highway, Wethersfield, CT 06109 Phone (860) 721-2822 Fax (860) 721-2823  
 Berlin: 240 Kensington Road, Berlin, CT 06037 Phone (860) 828-7017 Fax (860) 828-9248  
 Newington: 131 Cedar Street, Newington, CT 06111 Phone (860) 665-8586 Fax (860) 665-8533  
 Rocky Hill: 761 Old Main Street, Rocky Hill, CT 06067 Phone (860) 258-2770 Fax (860) 258-2767  
 www.ccthd.org

(approved minutes)

### MEETING MINUTES/MOTIONS

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original to be made available at the office of the Central CT Health District, 505 Silas Deane Highway, Wethersfield, CT within 48 hours of the meeting being adjourned.

NAME OF PUBLIC BOARD OR COMMISSION	<b>CENTRAL CONNECTICUT HEALTH DISTRICT Human Resources Committee Meeting</b>
DATE MEETING AGENDA POSTED	July 25, 2011
LOCATION	Wethersfield Community Center, Room S-3
DATE OF MEETING	<b>July 26, 2011</b>
TIME MEETING STARTED	5:07 p.m.
PERSON PREPARING MEETING MINUTES	Paul Hutcheon
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

#### MEMBERS PRESENT AT MEETING

1. Ray Jarema, Chairperson	2. Kevin Borrup
3. Dianne Doot	4. Judy Sartucci
5. Paul Hutcheon, M.P.H., R.S. Director of Health	6.
7.	8.
9.	10.

Excused: None.

QUORUM PRESENT  Yes  No

MOTIONS AND VOTES:

**1st MOTION**       Passed       Failed       Tabled

**A MOTION was made by Dianne and seconded by Ray to approve the minutes and working notes of the May 24, 2011 meeting. 3 approved (Dianne, Ray & Judy) 1 abstained (Kevin Borrup). Motion carried.**

**2nd MOTION**       Passed       Failed       Tabled

**A MOTION was made by Judy, seconded by Dianne to go into executive session 5:15 p.m. to discuss DOH Performance Review and Newington Office Coverage. Motion carried unanimously. Executive session ended 6:14p.m.**

**3rd MOTION**       Passed       Failed       Tabled

**A MOTION was made by Kevin, seconded by Judy to forward DOH Performance Evaluation and Executive Summary to the Board. Motion carried unanimously.**

**4th MOTION**       Passed       Failed       Tabled

**A MOTION was made by Kevin, seconded by Dianne to recommend to the Board an Executive Session to discuss coverage for the Newington Office. Motion carried unanimously.**

**5th MOTION**       Passed       Failed       Tabled

**A MOTION was made by Dianne to adjourn. Seconded by Judy. Motion carried unanimously.**

**6th MOTION**       Passed       Failed       Tabled

**7th MOTION**       Passed       Failed       Tabled

**8th MOTION**       Passed       Failed       Tabled

**9th MOTION**       Passed       Failed       Tabled

**10th MOTION**       Passed       Failed       Tabled

LINK TO WORKING NOTES (will be attached if available)

TIME MEETING ADJOURNED: 6:30 p.m.