



Central Office: 505 Silas Deane Highway, Wethersfield, CT 06109 Phone (860) 721-2822 Fax (860) 721-2823
Berlin: 240 Kensington Road, Berlin, CT 06037 Phone (860) 828-7017 Fax (860) 828-9248
Newington: 131 Cedar Street, Newington, CT 06111 Phone (860) 665-8586 Fax (860) 665-8533
Rocky Hill: 761 Old Main Street, Rocky Hill, CT 06067 Phone (860) 258-2770 Fax (860) 258-2767
www.ccthd.org

(Approved)

CENTRAL CONNECTICUT HEALTH DISTRICT

Website Committee Meeting

August 22, 2013

4:00 P.M.

Wethersfield Town Hall, conference room 1
505 Silas Deane Hwy., Wethersfield, CT

A. CALL TO ORDER AND ATTENDANCE

Meeting called to order at 4:12 P.M. Attending: Paul Hutcheon, Judy Sartucci, Tom Hemphill, Pat Checko and Carolyn Wysocki.

Excused: Shawn Fongemie and Kevin Borrup

B. PUBLIC FORUM None present.

C. REORDER AGENDA

Reorder agenda and add new items C-Review and Reorder of agenda and D Approval of Minutes 8-1-13.
A MOTION was made by Pat Checko, Seconded by Judy Sartucci to accept the revised agenda, MOTION CARRIED UNANIMOUSLY

D. APPROVAL OF MINUTES OF 8-1-13

A MOTION was made Pat Checko, Seconded by Carolyn Wysocki to accept minutes of August 1, 2013 as amended. MOTION CARRIED UNANIMOUSLY

E. REVIEW OF PROPOSALS FROM WEBSITE CONSULTANTS

Committee reviewed remaining 5 proposals. Committee agreed to remove The Computer Co. from further consideration due to their custom CMS. Tom suggested looking at aesthetics, user friendly-ness and good coding. Tom's ranking in order of high to low was Medical Web Experts, Color Fuzion, Diana Stutz Design, The Computer Co. and MRW Connected.

Committee agreed to interview remaining 4 companies; Color Fuzion, Diane Stutz Design, Medical Web Experts and MRW Connected.

Pat Checko left 5:15.

Paul agreed to set up interviews either in person or via teleconference.

F. NEXT STEPS

Interview remaining 4 firms.

G. NEXT MEETING DATE

To be Determined

H. ADJOURNMENT

Meeting adjourned at 5:55 P.M.

Respectfully submitted,

Paul Hutcheon, Director of Health