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CENTRAL CONNECTICUT HEALTH DISTRICT

Executive Committee Meeting

Rocky Hill Town Hall, second floor conference room
Tuesday, August 27, 2013, 7:00 PM

Minutes (approved)

A. Call to order and attendance

Meeting called to order at 7:00 PM. Attending: Judy Sartucci (Chair), Margaret Hanbury and Paul Hutcheon (Secretary-Treasurer), Carolyn Wysocki.
Staff Present: Hilary Norcia

B. Public Forum

None Present.

C. Approval of minutes and working notes

A MOTION was made by Margaret Hanbury, seconded by Carolyn Wysocki to accept the minutes of July 9, 2013 as amended. MOTION CARRIED UNANIMOUSLY.

D. New Business

1. Approval of lead prevention funding and agreement

Paul reviewed request for approval handout, Committee recommended showing dollars for Chief of Environmental Health at 40% plus Sanitarians at 60%.

A MOTION was made by Margaret Hanbury, seconded by Carolyn Wysocki to approve lead prevention funding grant as amended by the Committee to show grant funding for the Chief of Environmental Health position at 40% plus the Sanitarians' positions at 60%. MOTION CARRIED UNANIMOUSLY.

Copy of approved request to be included with September Board packet.

2. Approval of additional ACHIEVE funding and agreement

Hilary reviewed request for approval handout for the new \$4,000. Committee agreed to provide each Board of Education with \$1,000 to support efforts relating to the initiative.

A MOTION was made by Margaret Hanbury, seconded by Carolyn Wysocki to approve the new \$4,000 ACHIEVE Grant Application as amended by the Committee to offer each Board of Education receiving \$1,000 to support efforts relative to the ACHIEVE initiative. MOTION CARRIED UNANIMOUSLY.

Include up dated approval in September Board packet.

3. Approval of asthma grant renewal (Putting on AIRS)

Hilary reviewed request for approval handout, 20 visits planned.

A MOTION was made by Margaret Hanbury, seconded by Carolyn Wysocki to approve the asthma grant application as amended by the Committee. MOTION CARRIED UNANIMOUSLY .

Approved request to be included in the September Board packet.

Paul agreed to check with Berlin Tools for Schools team and State Board of Education regarding planned renovations to the high school. Committee suggested reviewing asthma hospital data following renovations.

4. Approval of legal fees (June and July)

A MOTION was made by Margaret Hanbury, seconded by Carolyn Wysocki to approve 2 Shipman and Goodwin invoices totaling \$3,828 for July and August. MOTION CARRIED UNANIMOUSLY

5. Other late breaking issues- review of Capitol Account policy

Committee discussed use of Capital Account funding to help pay for the CHA/CHIP/SP consultant. Judy suggested bringing issue to the Board at the September meeting.

E. Next Meeting

No set date

A MOTION was made by Carolyn Wysocki, seconded by Margaret Hanbury to adjourn at 8:00 P.M

Respectfully submitted,

Paul Hutcheon, M.P.H., R.S.
Director of Health