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(Approved)

## CENTRAL CONNECTICUT HEALTH DISTRICT

### Website Committee Meeting

August 29, 2013

1:00 P.M.

Wethersfield Town Hall, conference room 1  
505 Silas Deane Hwy., Wethersfield, CT

#### A. CALL TO ORDER AND ATTENDANCE

Meeting called to order at 1:07 P.M. Attending: Paul Hutcheon, Judy Sartucci, Tom Hemphill, Pat Checko and Carolyn Wysocki (1:17).

Excused: Shawn Fongemie and Kevin Borrup

#### B. PUBLIC FORUM

None present.

#### C. REVIEW AND REORDER AGENDA

No action

#### D. APPROVAL OF RECORD OF VOTES AND MINUTES (August 22, 2013)

**A MOTION was made by Judy Sartucci , Seconded by Pat Checko to table the minutes of August 22, 2013. MOTION CARRIED UNANIMOUSLY**

#### E. EXECUTIVE SESSION TO INTERVIEW 3 CANDIDATES FOR WEBSITE CONTRACT

**A MOTION by Judy Sartucci, seconded by Pat Checko to go into executive session to interview 3 firms for the website redesign contract. MOTION CARRIED UNANIMOUSLY**

Into Executive Session 1:10 Present: Pat Checko, Tom Hemphill, Paul Hutcheon, Judy Sartucci and Carolyn Wysocki (1:17)

Out of executive session 4:25

**F. ACTION BASED ON INTERVIEWS**

No action

**G. NEXT STEPS**

Interview remaining firms and check references

**G. NEXT MEETING DATE**

Last interview scheduled for September 3, 2013

**ADJOURNMENT**

Meeting adjourned at 5:55 P.M.

Respectfully submitted,

Paul Hutcheon, Director of Health