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(Approved)

CENTRAL CONNECTICUT HEALTH DISTRICT

Website Committee Meeting

September 3, 2013

1:00 P.M.

Wethersfield Town Hall, conference room 1
505 Silas Deane Hwy., Wethersfield, CT

A. CALL TO ORDER AND ATTENDANCE

Meeting called to order at 1:09 P.M. Attending: Paul Hutcheon, Judy Sartucci, Tom Hemphill, Pat Checko and Carolyn Wysocki

Excused: Shawn Fongemie and Kevin Borrup

B. PUBLIC FORUM

None present.

C. REVIEW AND REORDER AGENDA

No action

D. APPROVAL OF RECORD OF VOTES AND MINUTES (August 22, 2013 and August 29, 2013)

No action

E. EXECUTIVE SESSION TO INTERVIEW 1 CANDIDATE FOR WEBSITE CONTRACT

A MOTION by Judy Sartucci, seconded by Pat Checko to go into executive session to interview one remaining vendor for the redesign of the website. MOTION CARRIED UNANIMOUSLY

Into Executive Session 1:11 Present: Pat Checko, Tom Hemphill, Paul Hutcheon, Judy Sartucci and Carolyn Wysocki

Out of executive session 3:50

F. ACTION BASED ON INTERVIEWS

A MOTION by Pat Checko, seconded by Carolyn Wysocki to recommend to the DOH and the Board to award the web site redesign contract to MRW connected. MOTION CARRIED UNANIMOUSLY

G. NEXT STEPS

Executive Committee to meet September 9, 2013 to review the recommendation need to develop contract. Need to look at payment for ACHIEVE and Committee involvement. Contract to set firm start and end date.

G. NEXT MEETING DATE

To be determined

ADJOURNMENT

Meeting adjourned at 4:20 P.M.

Respectfully submitted,

Paul Hutcheon, Director of Health