



Central Office: 505 Silas Deane Highway, Wethersfield, CT 06109 Phone (860) 721-2822 Fax (860) 721-2823  
 Berlin: 240 Kensington Road, Berlin, CT 06037 Phone (860) 828-7017 Fax (860) 828-9248  
 Newington: 131 Cedar Street, Newington, CT 06111 Phone (860) 665-8586 Fax (860) 665-8533  
 Rocky Hill: 761 Old Main Street, Rocky Hill, CT 06067 Phone (860) 258-2770 Fax (860) 258-2767  
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(approved minutes)

**MEETING MINUTES/MOTIONS**

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original to be made available at the office of the Central CT Health District, 505 Silas Deane Highway, Wethersfield, CT within 48 hours of the meeting being adjourned.

NAME OF PUBLIC BOARD OR COMMISSION	<b>CENTRAL CONNECTICUT HEALTH DISTRICT</b> Human Resources Committee
DATE MEETING AGENDA POSTED	August 31, 2012
LOCATION	Wethersfield Community Center, Room S-3
DATE OF MEETING	<b>September 5, 2012</b>
TIME MEETING STARTED	5:11 PM
PERSON PREPARING MEETING MINUTES	Paul Hutcheon, Director of Health
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**MEMBERS PRESENT AT MEETING**

1. Ray Jarema, Chairperson	2. Judy Sartucci
3. Dianne Doot	4. Kristine Nasinnyk
5. Paul Hutcheon, Director of Health	6.
7.	8.
9.	10.

Excused: None

QUORUM PRESENT  Yes  No

MOTIONS AND VOTES:

1st MOTION       Passed       Failed       Tabled

**A MOTION was made by Dianne, seconded by Kristine to add 3 items to the agenda:**  
    **a. Look at DOH job description and evaluation form**  
    **b. Need for clause for hiring veterans**  
    **c. Board Secretary position**  
**MOTION CARRIED unanimously.**

2nd MOTION       Passed       Failed       Tabled

**A MOTION was made by Judy, seconded by Dianne, to approve the minutes and working notes of August 21, 2012. MOTION CARRIED unanimously.**

3rd MOTION       Passed       Failed       Tabled

**A MOTION was made by Judy, seconded by Kristine, to go into Executive Session to discuss the DOH performance review 5:25 p.m. MOTION CARRIED unanimously.**

4th MOTION       Passed       Failed       Tabled

**A MOTION was made by Dianne seconded by Judy, to adjourn.**  
**MOTION CARRIED unanimously.**

5th MOTION       Passed       Failed       Tabled

6th MOTION       Passed       Failed       Tabled

7th MOTION       Passed       Failed       Tabled

LINK TO WORKING NOTES (will be attached if available)

TIME MEETING ADJOURNED: 6:47 PM