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(approved minutes)

### MEETING MINUTES/MOTIONS

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original to be made available at the office of the Central CT Health District, 505 Silas Deane Highway, Wethersfield, CT within 48 hours of the meeting being adjourned.

NAME OF PUBLIC BOARD OR COMMISSION	<b>CENTRAL CONNECTICUT HEALTH DISTRICT Human Resources Committee Meeting</b>
DATE MEETING AGENDA POSTED	September 13, 2011
LOCATION	Wethersfield Community Center, Room S-3
DATE OF MEETING	<b>September 14, 2011</b>
TIME MEETING STARTED	6:02 p.m.
PERSON PREPARING MEETING MINUTES	Paul Hutcheon
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

#### MEMBERS PRESENT AT MEETING

1. Ray Jarema, Chairperson	2. Kevin Borrup (leaves at 7:32 p.m.)
3. Dianne Doot	4. Judy Sartucci (arrives at 6:04 p.m.)
5. Carolyn Wysocki	6. Paul Hutcheon, M.P.H., R.S. Director of Health
7.	8.
9.	10.

Excused: None.

QUORUM PRESENT  Yes  No

MOTIONS AND VOTES:

**1st MOTION**       Passed       Failed       Tabled

**A MOTION was made by Carolyn, seconded by Kevin to add an executive session to discuss DOH Performance Appraisal, Salary Adjustment and Goal Setting. Motion carried unanimously.**

**2nd MOTION**       Passed       Failed       Tabled

**A MOTION was made by Judy and seconded by Kevin to approve the minutes and working notes of the July 26, 2011 meeting as presented. Motion carried unanimously.**

**3rd MOTION**       Passed       Failed       Tabled

**A MOTION was made by Dianne, seconded by Judy to go into executive session at 6:10 p.m. for the purpose of discussing DOH Performance Appraisal, Salary Adjustment and Goal Setting. Motion carried unanimously.**

**4th MOTION**       Passed       Failed       Tabled

**A MOTION was made by Kevin, seconded by Dianne to recommend to the Board a 2% increase for the DOH retroactive to July 1, 2011. Motion carried unanimously.**

**5th MOTION**       Passed       Failed       Tabled

**A MOTION was made by Dianne to adjourn. Seconded by Judy. Motion carried unanimously.**

**6th MOTION**       Passed       Failed       Tabled

**7th MOTION**       Passed       Failed       Tabled

**8th MOTION**       Passed       Failed       Tabled

**9th MOTION**       Passed       Failed       Tabled

**10th MOTION**       Passed       Failed       Tabled

LINK TO WORKING NOTES (will be attached if available)

TIME MEETING ADJOURNED: 7:50 p.m.