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CENTRAL CONNECTICUT HEALTH DISTRICT

Executive Committee Meeting

Newington Senior & Disabled Center–Ceramics Room
Thursday, October 4, 2012, 5:00 PM

Minutes (approved)

I. Call to order and attendance

Meeting called to order at 5:09 PM. Attending: Judy Sartucci (Chair), Grant Golub (Vice Chair), Margaret Hanbury, and Paul Hutcheon (Secretary-Treasurer).

Quorum.

II. Approval of Minutes and Working Notes (April 5, 2012 meeting)

A MOTION was made by Grant, seconded by Margaret to approve the minutes and working notes of April 5, 2012 as amended. MOTION CARRIED unanimously.

III. Approval of change - RWJF Grant Application for Health Impact Assessment (HIA) – Rocky Hill Landfill

The Committee discussed the HIA grant application and CADH involvement.

A MOTION was made by Grant, seconded by Margaret, to authorize CCHD to enter into an agreement with CADH to write a grant application for a Health Impact Assessment for the Rocky Hill landfill and its impact on the towns of Rocky Hill and Wethersfield and, should it be funded, to assist with the implementation. MOTION CARRIED unanimously.

Committee noted the need to look at on-line information concerning Rocky Hill town meetings. Copy of draft to be sent to the Committee.

IV. Approval of honorarium – agreement with medical advisor

Committee discussed need to update and establish a personal services agreement with medical advisor and possible inclusion of an honorarium. Need to confirm with Judy Torpey role of medical advisor in emergency response.

A MOTION was made by Margaret seconded by Grant to authorize a personnel service agreement with Dr. Monticciolo as medical advisor to include:

- 1. Provision of medical advice and consultation where appropriate on medically related public health issues to the Director of Health, staff and board.**
- 2. Provision of standing orders and medical backup for public health clinics, such as the seasonal flu and pneumonia clinics.**
- 3. Provision of standing orders for vaccines, protocols for prophylaxis and medical backup, as needed for public health emergencies, such as mass dispensing clinics convened by CCHD per its EP plan to address outbreaks, and in other emergency situations where medical advice and counsel is needed (per our emergency preparedness funding and contract requirements).**
- 4. An annual \$1,000 honorarium.**

MOTION CARRIED unanimously.

V. Adjournment

A MOTION was made by Margaret, seconded by Grant to adjourn. MOTION CARRIED unanimously.

The meeting was adjourned at 5:45 PM.

Respectfully submitted,

Paul Hutcheon, M.P.H., R.S.
Director of Health