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CENTRAL CONNECTICUT HEALTH DISTRICT

Human Resources Committee Meeting

Wethersfield Community Center, Room S-1
30 Greenfield St., Wethersfield, CT

Thursday, November 8, 2012 - 5:00 PM

MINUTES (Approved)

I. CALL TO ORDER AND ATTENDANCE

Meeting called to order at 5:31 PM. Attending: Ray Jarema (Chair), Judy Sartucci, Kristine Nasinnyk, and Paul Hutcheon.

Excused: Dianne Doot

Staff: Greg Mattus, Ed Malik

Quorum present.

II. PUBLIC FORUM

None present.

III. REVIEW AND REORDER AGENDA

A MOTION was made by Kristine, seconded by Judy, to reorder agenda, moving item VIII. to follow III. MOTION CARRIED unanimously.

VIII. HEALTH INSURANCE ISSUES

Director reviewed existing issues and concerns raised by staff. Committee was provided with a memo dated July 19, 2012 and two recent emails from Constitution Advisory Group.

Greg Mattus relayed some of his personal experiences including costs, time commitment, coverage, etc.

Judy provided some background information on selection of the current plan. She suggested information regarding the plans offered to the State employees be obtained from the office of the State Comptroller.

Ed Malik relayed some of his personal experiences including concerns with accessing health care and time commitment.

Committee requested that the Director check on the State plan with the office of the State Comptroller. Committee recommended that another meeting be set up with staff and Chris Monroe. Committee requested that the Director check with another municipal insurance agent on available plans. Committee also requested that the Director check with Constitution Advisory Group on updating costs for other available plans.

IV. APPROVAL OF RECORD OF VOTES AND MINUTES (September 20, 2012)

A MOTION was made by Judy, seconded by Kristine, to approve the record of votes and minutes of September 20, 2012 as amended. MOTION CARRIED unanimously.

IX. BOARD SECRETARY POSIITON

Committee recommended moving forward with hiring a Board Secretary from the applications submitted.

X. SALARY SURVEY

Committee suggested handling the salary survey as part of the accreditation process and re-write of job specifications that will incorporate core functions. Timing would likely affect the FY 14/15 budget.

A MOTION was made by Judy, seconded by Kristine, to go into Executive Session at 7:08 PM to discuss DOH performance review. MOTION CARRIED unanimously.

V. DISCUSSION OF PERFORMANCE APPRAISAL OF DOH *

VI. DISCUSSION OF PERFORMANCE ENHANCEMENT FORMAT *

VII. PROPOSAL TO BOARD REGARDING PERFORMANCE APPRAISAL *

Executive session ended at 7:21 PM.

XI. OTHER BUSINESS

None.

XII. NEXT MEETING DATE

To be determined.

A MOTION was made by Kristine, seconded by Judy, to adjourn. MOTION CARRIED UNANIMOUSLY.

The meeting was adjourned at 7:23 PM

Respectfully submitted,

Paul Hutcheon, M.P.H., R.S.
Director of Health

* Agenda items to be covered in executive session.