



Central Office: 505 Silas Deane Highway, Wethersfield, CT 06109 Phone (860) 721-2822 Fax (860) 721-2823
 Berlin: 240 Kensington Road, Berlin, CT 06037 Phone (860) 828-7017 Fax (860) 828-9248
 Newington: 131 Cedar Street, Newington, CT 06111 Phone (860) 665-8586 Fax (860) 665-8533
 Rocky Hill: 761 Old Main Street, Rocky Hill, CT 06067 Phone (860) 258-2770 Fax (860) 258-2767
 _____ www.ccthd.org _____

(unapproved)

RECORD OF VOTES

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original to be made available at the office of the Central CT Health District, 505 Silas Deane Highway, Wethersfield, CT within 48 hours of the meeting being adjourned.

NAME OF PUBLIC BOARD OR COMMISSION	CENTRAL CONNECTICUT HEALTH DISTRICT Human Resources Committee
DATE MEETING AGENDA POSTED	November 13, 2013
LOCATION	Wethersfield Community Center, Room S-2
DATE OF MEETING	November 20, 2013
TIME MEETING STARTED	5:38 PM
PERSON PREPARING MEETING MINUTES	Paul Hutcheon, Director of Health
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

MEMBERS PRESENT AT MEETING

1. Ray Jarema, Chairperson	2. Judy Sartucci (5:40)
3. Kristine Nasinnyk	4. Dianne Doot
5. Paul Hutcheon, Director of Health	6. Nancy Brault
7.	8.
9.	10.

QUORUM PRESENT Yes No

MOTIONS AND VOTES:

1st MOTION Passed Failed Tabled

A MOTION was made by Judy, seconded by Dianne, to add new line items to the agenda, VIII-issue of employment categories and benefits for each (full-time, part-time, durational, contractual); IX-senior or chief sanitarian position; X-need for new DOH job description; XI-need for new CHC/Accreditation Coordinator job spec; XII- briefing on the recently submitted NACCHO grant application. MOTION CARRIED UNANIMOUSLY.

2nd MOTION Passed Failed Tabled

A MOTION was made by Dianne, seconded by Kristine, to approve the minutes and working notes of October 30, 2013 as presented. MOTION CARRIED UNANIMOUSLY.

3rd MOTION Passed Failed Tabled

A MOTION was made by Dianne, seconded by Kristine to recommend to the Board increasing the salary of the CHC by 7% retroactive to July 1, 2013. MOTION CARRIED UNANIMOUSLY.

4th MOTION Passed Failed Tabled

A MOTION was made by Dianne, seconded by Kristine, to recommend to the Board a salary increase of 3% for the office manager effective July 1, 2014 MOTION CARRIED UNANIMOUSLY.

5th MOTION Passed Failed Tabled

A MOTION was made by Kristine, seconded by Dianne, to recommend to the Board a salary increase of 6% for the registered sanitarians effective July 1, 2014 MOTION CARRIED UNANIMOUSLY.

6th MOTION Passed Failed Tabled

A MOTION was made by Kristine, seconded by Dianne, to adjourn at 7:23. MOTION CARRIED UNANIMOUSLY.

7th MOTION Passed Failed Tabled

LINK TO WORKING NOTES (will be attached if available)

TIME MEETING ADJOURNED: 7:23 PM