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NOTICE OF MEETING BOARD OF HEALTH

HUMAN RESOURCES COMMITTEE

Berlin Community Center, Room 4
230 Kensington Road, Berlin, CT
August 28, 2014 – 6:00 PM

AGENDA

- A. Call to order and attendance
- B. Public forum
- C. Review and reorder agenda
- D. Approval of record of votes and minutes (July 9, 2014 meeting)
- E. Unfinished Business
 - 1. Executive session for the purpose of an update on the executive search underway for a new director of health
 - 2. Action on any items discussed in executive session
- F. New Business
 - 1. Travel reimbursement policy
 - 2. CCHD Application for Employment review
 - 3. Executive Session for the purpose of discussion of
 - a. Job description review, administrative assistant
 - b. CCHD Personnel Policy Review, COBRA and part time employee designation
 - 4. Action on any items discussed in executive session
- G. Next meeting date
- H. Adjournment

Fragrance free meeting- In consideration of those with chemical sensitivity we request all attendees refrain from wearing any scented products including perfumes, cologne, aftershave, hairspray and other strong fragrances. Thank you.