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**NOTICE OF SPECIAL MEETING  
BOARD OF HEALTH  
HUMAN RESOURCES COMMITTEE**

Berlin Community Center, Room 5  
230 Kensington Road, Berlin, CT

May 7, 2014 – 6:00 PM

**AGENDA**

- I. Call to order and attendance
- II. Public forum
- III. Review and reorder agenda
- IV. Approval of minutes and working notes (February 19, 2014)
- V. Review revision Personnel Policy Manual - health insurance benefits
- VI. Review revision of 2001 employee benefits summary sheet
- VII. Review Personnel Policy Manual - vacation leave
- VIII. Old Business
- IX. NACCHO Grant
- X. Next meeting date
- XI. Adjournment

**Fragrance free meeting-** In consideration of those with chemical sensitivity we request all attendees refrain from wearing any scented products including perfumes, cologne, aftershave, hairspray and other strong fragrances. Thank you.