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APPROVED

BOARD OF HEALTH
Special Board Meeting
February 4, 2015

MINUTES

A special meeting of the Board of Health was held at 6:12 PM on Wednesday, February 4, 2015 in the Fireside Room of the Pitkin Community Center in Wethersfield, CT.

Present: Judith Sartucci, Chairman
Patrician Checko, Vice-chairman
Charles Brown, Secretary-Treasurer/Director of Health
Angela Colantonio
Dianne Doot
Margaret Hanbury
Raymond Jarema
Jerilyn Nagel
Kristine Nasinnyk
Michele Sadlosky
Marti Stiglich

Excused: Paul Cloonan and Carolyn Wysocki

Quorum present.

Staff: none

Date public notice posted: January 30, 2015

This special meeting was organized as a workshop for Board members to work on the agency's next strategic plan.

Materials reviewed in preparation for the session included: the agency's strategic planning framework for 2011-2014; the agency's 2014 Community Needs Assessment and Phase I of its 2014 Community Health Improvement Plan; results of the 2014 survey of Board and staff members; and goals and objectives drafted for discussion by Brown.

Sartucci reviewed with Board members their charge and responsibility in planning and provided background on strategic planning in the agency to date and what was expected for this next phase. Brown led Board members in the session including a review and update of its vision, mission, values and strategic goals.

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Next steps:

- Brown will meet with agency staff to review the strategic planning process and provide an opportunity for their input;
- Brown will review progress with Governance Committee at its February 10, 2015 meeting and with the Board at its February 19th meeting
- Brown will electronically poll the Board and set up a follow-up session in the next few weeks to o review input from staff and to complete the work begun at this meeting on the strategic plan framework.

The next regular Board meeting will be held on February 19, 2015, at 6:30 PM at the Rocky Hill Community Center in Rocky Hill, CT.

The meeting adjourned at 9:00 PM.

Respectfully submitted,

Judith A. Sartucci
Recorder pro tem

REVIEWED AND APPROVED BY THE BOARD: February 19, 2015