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MEETING RECORD OF VOTES

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following is used to record information during all public meetings that take place. An original to be made available at the office of the Central CT Health District, 505 Silas Deane Highway, Wethersfield, CT within 48 hours of the meeting being adjourned.

NAME OF PUBLIC BOARD OR COMMISSION	BOARD OF HEALTH
DATE MEETING AGENDA POSTED	October 13, 2017
LOCATION	Fireside Room, Wethersfield Community Center, 30 Greenfield Street, Wethersfield CT
DATE OF MEETING	October 19, 2017
TIME MEETING STARTED	6:43 PM
PERSON PREPARING MEETING MINUTES	Jane Knotek, Recorder
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

MEMBERS PRESENT AT MEETING

1. Judith Sartucci, Chairman	2. Patricia Checko, Vice-chairman
3. Charles Brown, Secretary-Treasurer/Director of Health	4. John Aforismo
5. Ann Marie Diloretto	6. Deborah Henault
7. Ray Jarema	8. Jerilyn Nagel
9. John Richter	10. Marti Stiglich
11. Carolyn Wysocki (via telephone)	

MEMBERS EXCUSED FROM MEETING Michele Sadlosky, Lia Safalow and Cindy Moynihan.

QUORUM PRESENT Yes No

MOTIONS AND VOTES:

1st MOTION Passed Failed Tabled

MOTION by Stiglich, seconded by Diloreto to adopt the meeting agenda as posted. **Motion carried unanimously.**

2nd MOTION Passed Failed Tabled

MOTION by Diloreto, seconded by Richter to approve the record of votes and minutes of the September 21, 2017 regular board meeting as posted. Approved: Checko, Diloreto, Henault, Nagel, Richter, Sartucci, and Stiglich. Opposed: no one. Abstained: Aforismo, Jarema, and Wysocki. **Motion carried.**

3rd MOTION Passed Failed Tabled

MOTION by Stiglich, seconded by Diloreto to accept the monthly report of the Director of Health dated October 19, 2017 as presented. **Motion carried unanimously.**

4th MOTION Passed Failed Tabled

MOTION by Checko, seconded by Henault to accept the FY 2016-2017 Auditor's Financial Report and letter to management dated October 16, 2017 as presented by Charles Costello of Costello Associates. **Motion carried unanimously.**

5th MOTION Passed Failed Tabled

MOTION by Checko, seconded by Aforismo to approve the Auditor's recommendations to 1) fully implement the accrual accounting system and 2) have a fraud risk assessment performed. Approved: Aforismo, Checko, Diloreto, Henault, Jarema, Nagel, Richter, Sartucci, and Stiglich. Opposed: no one. Abstained: Wysocki. **Motion carried.**

6th MOTION Passed Failed Tabled

MOTION by Chairman Stiglich of the Human Resources Committee (HRC) to approve the new student placement policy for the agency as recommended by the HRC.

Motion by Stiglich, seconded by Diloreto to amend the document by adding to sentence, "its program areas, such as Community Health, Environmental Health, or public health policy" on page 2 of draft document. **Motion carried unanimously.**

Motion to approve the amended student placement policy carried unanimously.

7th MOTION Passed Failed Tabled

MOTION by Wysocki, seconded by Stiglich to adjourn. **Motion carried unanimously.**

Central Connecticut Health District
October 19, 2017 Board of Health Meeting

LINK TO MINUTES – **SEE MINUTES**

TIME MEETING ADJOURNED: 8:26 PM

REVIEWED AND APPROVED BY BOARD: November 16, 2017