



Central Office: 505 Silas Deane Highway, Wethersfield, CT 06109 Phone (860) 721-2822 Fax (860) 721-2823
Berlin: 240 Kensington Road, Berlin, CT 06037 Phone (860) 828-7017 Fax (860) 828-9248
Newington: 131 Cedar Street, Newington, CT 06111 Phone (860) 665-8586 Fax (860) 665-8533
Rocky Hill: 761 Old Main Street, Rocky Hill, CT 06067 Phone (860) 258-2770 Fax (860) 258-2767
www.ccthd.org

BOARD OF HEALTH

July 19, 2018 Meeting MINUTES

A. CALL TO ORDER. Chairman Judith Sartucci called the meeting to order at 6:40 P.M. in the Fireside Room of the Wethersfield Community Center, 30 Greenfield St., Wethersfield, CT.

Present: Judith Sartucci, Chairman
Patricia Checko, Vice-Chairman
Charles K Brown Jr., Secretary-Treasurer/Director of Health
Ann Marie Diloreto
Ray Jarema
John Richter
Michele Sadlosky
Marti Stiglich
Carolyn Wysocki (via FaceTime call)

Excused: Deborah Henault

Quorum present.

Meeting notice posted: July 16, 2018

Staff Present: No one

Guest: Peter Holland from Gorman + York Property Advisors, LLC

B. PUBLIC FORUM – no comments from public.

C. ADOPTION OF MEETING AGENDA –

MOTION by Diloreto, seconded by Sadlosky to adopt the meeting agenda as posted.

Motion carried unanimously.

D. MINUTES –Approval of Record of Votes and Minutes- June 21, 2018

MOTION by Checko, seconded by Sadlosky to approve the record of votes and minutes of the June 21, 2018 Board meeting as posted. **Motion carried unanimously.**

E. UNFINISHED BUSINESS: –

1. Executive session for discussion of the new office space and lease

MOTION by Richter, seconded by Stiglich to go into executive session for discussion of office centralization and potential leasing agreements; and to invite leasing agent and broker, Peter Holland, into session. **Motion carried unanimously.**

In session at 6:48 PM. Present: Brown, Checko, Diloreto, Jarema, Richter, Sadlosky, Sartucci, Stiglich and Wysocki.

Out of session at 7:58 PM.

**Central Connecticut Health District
Board of Health Meeting – July 19, 2018**

2. Action on items discussed in executive session

Sartucci explained that per Board bylaws relocation of agency office site requires a “supermajority” or minimum of 2/3’s approval by the entire board including at least one affirmative vote from a board member from each member town.

MOTION by Checko, seconded by Wysocki to:

1. Approve the consolidation and centralization of the current 5 CCHD office sites into one central office;
2. Approve the relocation of the CCHD office and headquarters to 2080 Silas Deane Highway, Rocky Hill CT; and
3. Authorize Director of Health, Charles Brown, to enter into leasing arrangements on behalf of the Board per proposal presented at this evening’s meeting.

Motion carried unanimously.

Richter and Holland left the meeting at 8:00 PM

F. NEW BUSINESS –

1. Board Vacancies

- Sartucci updated the Board on the status of appointments and vacancies in .
- Lia Safalow of Rocky Hill has resigned effective July 5, 2018.
- Vacancies also unfilled in Newington (2) and Wethersfield (1). Towns’ leadership have been notified.
- Also awaiting reappointment of Henault by the Wethersfield Town Council at its August meeting.

G. NEXT MEETING - Next meeting – August 16, 2018, 6:30 PM, in the Fireside Room of the Pitkin Community Center in Wethersfield, CT. Consensus of Board is to cancel meeting unless further action is needed at that time on relocation to new office or other issue that cannot be handled by the Executive Committee.

H. ADJOURNMENT –

MOTION by Sadlosky, seconded by Jarema to adjourn. **Motion carried unanimously.**
Meeting adjourned at 8:06 PM.

Respectfully submitted,

Charles K. Brown, Jr., MPH
Secretary-Treasurer

REVIEWED AND APPROVED BY BOARD: September 20, 2018