



Central Office: 505 Silas Deane Highway, Wethersfield, CT06109 Phone (860) 721-2822 Fax (860) 721-2823
 Berlin: 240 Kensington Road, Berlin, CT06037 Phone (860) 828-7017 Fax (860) 828-9248
 Newington: 131 Cedar Street, Newington, CT06111 Phone (860) 665-8586 Fax (860) 665-8533
 Rocky Hill: 761 Old Main Street, Rocky Hill, CT06067 Phone (860) 258-2770 Fax (860) 258-2767
 www.ccthd.org

MEETING RECORD OF VOTES

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following is used to record information during all public meetings that take place. An original to be made available at the office of the Central CT Health District, 505 Silas Deane Highway, Wethersfield, CT within 48 hours of the meeting being adjourned.

NAME OF PUBLIC BOARD OR COMMISSION	BOARD OF HEALTH
DATE MEETING AGENDA POSTED	September 12, 2016
LOCATION	Rocky Hill Community Center -Room 2 761 Old Main Street, Rocky Hill, CT
DATE OF MEETING	September 15, 2016
TIME MEETING STARTED	6:37 PM
PERSON PREPARING MEETING MINUTES	Jane Knotek, Recorder
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

MEMBERS PRESENT AT MEETING

1. Judy Sartucci, Chairman	2. Pat Checko, Vice Chairman
3. Ann Marie Diloretto (leaves at 8:50 PM)	4. Carolyn Wysocki (arr. 7:39 PM)
5. Ray Jarema	6. Michelle Sadlosky
7. Angela Colantonio	8. Jerilyn Nagel
9. Lia Safalow	10. Charles Brown, Secretary-Treasurer/ Director of Health

MEMBERS EXCUSED FROM MEETING:

Deborah Henault and Marti Stiglich

QUORUM PRESENT Yes No

MOTIONS AND VOTES:

1st MOTION Passed Failed Tabled

MOTION by Sadlosky, seconded by Colantonio to adopt the meeting agenda as amended with the following changes:

Under “**Executive Session**”:

- Remove J.4 review of draft documents from attorney and

Add to **I. New Business 4**. HIPPA Policy. **Motion carried unanimously.**

2nd MOTION Passed Failed Tabled

MOTION by Jarema, seconded by Sadlosky to approve the record of votes and minutes of the June 16, 2016 regular Board meeting. Approved: Checko, Diloretto, Jarema, Nagel, Sadlosky, Safalow, Sartucci, and Wysocki. Opposed: no one. Abstained: Colantonio. **Motion carried.**

3rd MOTION Passed Failed Tabled

MOTION by Checko, seconded by Jarema to accept the proceedings of the June 16, 2016 public hearing on the proposed FY 2017 CCHD budget. Approved: Checko, Diloretto, Jarema, Nagel, Sadlosky, Safalow, Sartucci, and Wysocki. Opposed: no one. Abstained: Colantonio. **Motion carried.**

4th MOTION Passed Failed Tabled

MOTION by Sadlosky, seconded by Nagel to accept the FY 2015-2016 annual financial report as presented by Brown as Secretary-Treasurer. **Motion carried unanimously.**

5th MOTION Passed Failed Tabled

MOTION by Jarema, seconded by Diloretto to adopt the revised agency HIPAA policy as recommended by the Human Resources Committee. Approved: Checko, Colantonio, Diloretto, Jarema, Nagel, Sadlosky, Safalow, and Sartucci. Opposed: no one. Abstained: Wysocki. **Motion carried.**

6th MOTION Passed Failed Tabled

MOTION by Wysocki, seconded by Jarema to assign to the Executive Committee the role of advocacy and monitoring legislation for the Board. **Passed unanimously.**

7th MOTION Passed Failed Tabled

MOTION by Jarema, seconded by Wysocki to accept the agency's FY 2014-2015 Annual Report as submitted by Brown and to ask that the most recent year's report be ready for each September Board meeting. **Motion carried unanimously.**

8th MOTION Passed Failed Tabled

ANNUAL BOARD ELECTIONS

NOMINATIONS from Marti Stiglich, Chairman of the Nominations Committee, of the following slate of officers for 2016-2017

Chairman – Judith Sartucci

Carried unanimously

Vice-Chairman – Patricia Checko

Carried unanimously

Member at Large for the Executive Committee – Jerilyn Nagel

Nominations from the floor for Wysocki: Carolyn Wysocki, seconded by Sartucci. In favor: Wysocki. Opposed: Checko, Colantonio, Jarema, Nagel, Sadlosky, Safalow and Sartucci. Abstained: Diloreto. **Motion failed.**

In favor for Nagel: **Carried unanimously.**

9th MOTION Passed Failed Tabled

MOTION by Jarema, seconded by Sadlosky to approve the following Committee appointments for FY 2016-2017 by Sartucci as Chairman:

Finance Committee

Patricia Checko, Chairman
Charles K. Brown, Jr., Secretary-Treasurer/Director of Health
Deborah Henault
Jerilyn Nagel
Judith Sartucci (ex officio)

Governance Committee

Carolyn Wysocki, Chairman
Charles K. Brown, Jr., Director of Health
Angela Colantonio
Judith Sartucci (ex officio)

Human Resources Committee

Marti Stiglich, Chairman
Charles K. Brown, Jr., Director of Health
Ray Jarema
Michele Sadlosky
Judith Sartucci (ex officio)

Nominations Committee

Marti Stiglich, Chairman
Michele Sadlosky

Performance Evaluation Committee

Judith Sartucci, Committee Chairman
Patricia Checko
Marti Stiglich
Carolyn Wysocki

**And special board reassignments to the Centralization Committee
(Office of the Director)**

Patricia Checko
Ray Jarema
Jerilyn Nagel
Judith Sartucci
Marti Stiglich

Motion carried unanimously.

10th MOTION Passed Failed Tabled

MOTION by Sadlosky, seconded by Colantonio to go into executive session for dissuasion related to:

- a. Annual performance evaluation of the Director of Health;
- b. Legal services; and
- c. Continuity of health district membership

Motion carried unanimously.

In executive session at 8:25 PM: Present in Executive Session: Checko, Colantonio, Diloretto, Jarema, Nagel, Sadlosky, Safalow, Sartucci, and Wysocki. Brown joins session at 8:40 PM. And waived his right under Conn. Gen. Stat. Sec. 1-200(6)(A) to an open session.
Board out of executive session at 8:49 PM.

11th MOTION Passed Failed Tabled

MOTION by Jarema, seconded by Sadlosky to accept with suggested language changes the annual performance evaluation of the Director of Health as recommended by the Performance Evaluation Committee. **Motion carried unanimously.**

12th MOTION Passed Failed Tabled

A MOTION by Checko, seconded by Sadlosky to endorse the payment of 3 monthly invoices for legal services rendered by Shipman and Goodwin: one through June 30, 2016; a second one through July 31, 2016; and a third one through August 31, 2016. Approved: Checko, Colantonio, Diloretto, Jarema, Nagel, Sadlosky, Safalow, and Sartucci. Opposed: no one. Abstained: Wysocki.
Motion carried.

13th MOTION Passed Failed Tabled

MOTION by Sadlosky, seconded by Jarema to adjourn. **Motion carried unanimously.**

LINK TO MINUTES – **SEE MINUTES**

TIME MEETING ADJOURNED: 9:05 PM

REVIEWED AND APPROVED BY BOARD: October 20, 2016