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BOARD OF HEALTH

FINANCE COMMITTEE MEETING

February 17, 2015
MINUTES

A. CALL TO ORDER AND ATTENDANCE

Meeting called to order by Chairman Kristine Nasinnyk at 6:09 PM in the Shinn Room of the Wethersfield Town Library, Wethersfield, CT.

Present: Kristine Nasinnyk (Chair), Charles Brown (Director of Health), Patricia Checko, Dianne Doot, Judith Sartucci and Carolyn Wysocki (joined meeting via conference call at 6:12 PM).

Excused: Jerilyn Nagel

Quorum present.

Staff: none

Date meeting notice posted: February 12, 2015

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA

A MOTION was made by Doot, seconded by Checko to amend the agenda by moving up “new business” to item “E” in order to first discuss the Finance Report of Jan. 31, 2015. **Motion carried unanimously.**

D. APPROVAL OF RECORD OF VOTES AND MINUTES (February 3, 2015)

A MOTION was made by Checko, seconded by Doot to accept the minutes of the February 3, 2015 Committee meeting as submitted. **Motion carried unanimously.**

Wysocki joins meeting via conference call at 6:12 PM.

E. NEW BUSINESS

Brown distributed and reviewed the monthly financial report of January 31, 2015. Health District revenue and spending are on track for the year and a small surplus is projected.

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Brown raised concern about agency policy for transfers in and out of the reserve funds. Committee asked Brown to bring a proposal for handling and any suggested policy changes to next Finance Committee meeting for review and discussion.

Committee also clarified that annual transfer of \$20,000 to former DOH retirement health benefits account is to be made annually at the start of each fiscal year in July, not at the end of the fiscal year in June as is now done. Brown will remedy the situation.

F. UNFINISHED BUSINESS

1. Proposed FY 2015-2016 Budget Planning – no items for discussion in open session.

2. Executive Session

A MOTION was made by Doot and seconded by Wysocki to go into Executive Session pursuant to Conn. Gen. Stat. Sec. 1-200(6)(B) for discussion of items proposed in the FY 2105-16 budget related to collective bargaining negotiations. **Motion carried unanimously.**

In Executive Session at 6:20 PM. Present in Executive Session: Nasinnyk, Brown, Doot, Checko, Sartucci, and Wysocki.

Out of Executive Session at 8:03 PM.

3. Action On Items Discussed in Executive Session – A MOTION by Checko, seconded by Wysocki to recommend to the Board to set the FY 2015-16 per capita membership fee for each member town at \$5.11 per capita. **Motion carried unanimously.**

G. NEXT MEETING DATE –

- Tuesday, March 17, 2015 at 6:00 PM in the Shinn Room at the Wethersfield Town Library.
- The March 3, 2015 Committee meeting is cancelled.

H. ADJOURNMENT -

A MOTION was made by Doot, seconded by Wysocki to adjourn. **Motion carried unanimously.** The meeting adjourned at 8:08 PM

Respectfully submitted,

Judith A. Sartucci
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: _____

DRAFT