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## **BOARD OF HEALTH FINANCE COMMITTEE**

### **April 18, 2017 Meeting MINUTES**

#### **A. CALL TO ORDER AND ATTENDANCE**

Chairman Pat Checko called the meeting to order at 6:38 PM in the Mezzanine Conference Room of the Wethersfield Town Library, Wethersfield, CT.

**Present:** Charles Brown, Patricia Checko, Jerilyn Nagel, Deborah Henault, and Judith Sartucci

**Absent:** NONE

**Quorum present.**

**Date meeting notice posted:** April 13, 2017

**Staff:** none

**B. PUBLIC FORUM** – no one from the public was present.

#### **C. ADOPTION OF AGENDA**

**A MOTION** was made by Sartucci, seconded by Henault to adopt the agenda as presented.

**Motion carried unanimously.**

#### **D. APPROVAL OF RECORD OF MINUTES**

**A MOTION** was made by Nagel, seconded by Henault to approve the minutes of the March 21, 2017 Committee meeting as posted. **Motion carried unanimously.**

#### **E. UNFINISHED BUSINESS.**

- None.

#### **F. NEW BUSINESS**

##### **1. Review of Financial Report dated March 31, 2017**

- Brown reviewed the monthly financial report through March 31, 2017 and answered and clarified issues for the Committee about various line items.
- Revenues continue to be flat and expenditures are occurring as expected.
- Brown reported that discussions with the Keane Foundation had occurred about a potential grant opportunity and they would be looking to partner in the next grant cycle.
- Checko reported that as a result of the Opioid Stakeholders Meeting that possible grant opportunities could be available to the agency through SAMHSA.

##### **2. Budget Issues**

- Brown reported on potential issues with the preparedness grant for FY 17-18 and discussed with the committee options for the future of this grant. He will work with staff to prepare a spectrum of possible funding levels for consideration in future budget planning.

#### **G. NEXT MEETING**

1. The Finance Committee will meet at 6:30 PM in the Wethersfield Town Library on Tuesday, May 16, 2017. Agenda to be determined.

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**H. ADJOURNMENT**

**A MOTION** was made by Henault, seconded by Sartucci to adjourn. **Motion carried unanimously.** The meeting adjourned at 7:26 PM.

Respectfully submitted,

Charles K. Brown Jr.

Recorder pro tem

**REVIEWED AND APPROVED BY COMMITTEE: 05-16-17**