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BOARD OF HEALTH

FINANCE COMMITTEE

February 13, 2017 Meeting
MINUTES

A. CALL TO ORDER AND ATTENDANCE

Chairman Pat Checko called the meeting to order at 5:05 PM in the Mezzanine Conference Room of the Wethersfield Library in Wethersfield, CT.

Present: Charles Brown, Patricia Checko, Jerilyn Nagel and Judith Sartucci

Absent: Deborah Henault

Quorum present.

Date meeting notice posted: February 12, 2018

Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA

Checko suggested amending the agenda by adding “CHA- DataHaven funding” under “New Business.” **A MOTION** was made by Sartucci, seconded by Nagel to adopt the agenda as amended. **Motion carried unanimously.**

D. APPROVAL OF RECORD OF MINUTES

A MOTION was made by Sartucci, seconded by Nagel to approve the minutes of January 16 2018 Committee meeting as posted. **Motion carried unanimously.**

E. UNFINISHED BUSINESS

1. Executive Session for the purposes of discussing:

- Collective bargaining contract reopener update as pertains to the 2018-2019 budget; and
- Review of 2018-19 employee health insurance renewal options.

A MOTION was made by Sartucci, seconded by Nagel to go into executive session at 5:07pm.

Motion carried unanimously.

In session: Brown, Checko, Nagel and Sartucci. Out of session at 5:42pm. No action taken on any items discussed

2. Fee Schedule Discussion

- Brown reported that he had reviewed the projected revenue from the proposed fee schedule and verified a projected increase of \$15,345 in fees. Committee requested a final proposed fee schedule be developed to be reviewed at the next meeting.

F. NEW BUSINESS

1. January 2018 Financial Statement Review

- Brown reviewed the monthly financial report for FY 2018 through January 31, 2018 and answered and clarified issues for the Committee about various line items.

CCHD FINANCE COMMITTEE
January 16, 2017 Meeting
Page 2

A MOTION was made by Sartucci, seconded by Nagel to accept the financial statements through January 31, 2018. **Motion carried unanimously**

2. CHA-DataHaven Funding

- . Checko presented the opportunity to collect data for future community health assessment uses through additional survey sampling and a contract with DataHaven
- She suggested using funds in the FY17-18 budget from the Accreditation/Community Health line item.
- Brown and Checko will pursue cost factors with Data Haven for the 02/15/18 Board meeting and outline specific proposal for consideration.
- To be included a decision needs to be made prior to February 19th

G. NEXT MEETING

- The Finance Committee will meet on Tuesday, March 13, 2018 at 5:00 PM in the Wethersfield Library.
- Agenda: FY 18-19 budget development and review of proposed fee schedule; possible executive session.

H. ADJOURNMENT

A MOTION was made by Nagel, seconded by Sartucci to adjourn. **Motion carried unanimously.** The meeting adjourned at 6:26 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: April 24, 2018