



## **BOARD OF HEALTH FINANCE COMMITTEE**

### **February 13, 2017 Meeting MINUTES**

#### **A. CALL TO ORDER AND ATTENDANCE**

Chairman Pat Checko called the meeting to order at 5:05 PM in the Mezzanine Conference Room of the Wethersfield Library in Wethersfield, CT.

**Present:** Charles Brown, Patricia Checko, Jerilyn Nagel and Judith Sartucci

**Absent:** Deborah Henault

**Quorum present.**

**Date meeting notice posted:** February 12, 2018

**Staff:** none

**B. PUBLIC FORUM** – no one from the public was present.

#### **C. ADOPTION OF AGENDA**

Checko suggested amending the agenda by adding “CHA- DataHaven funding” under “New Business.” **A MOTION** was made by Sartucci, seconded by Nagel to adopt the agenda as amended. **Motion carried unanimously.**

#### **D. APPROVAL OF RECORD OF MINUTES**

**A MOTION** was made by Sartucci, seconded by Nagel to approve the minutes of January 16 2018 Committee meeting as posted. **Motion carried unanimously.**

#### **E. UNFINISHED BUSINESS**

**1. Executive Session** for the purposes of discussing:

- Collective bargaining contract reopener update as pertains to the 2018-2019 budget; and
- Review of 2018-19 employee health insurance renewal options.

**A MOTION** was made by Sartucci, seconded by Nagel to go into executive session at 5:07pm.

**Motion carried unanimously.**

In session: Brown, Checko, Nagel and Sartucci. Out of session at 5:42pm. No action taken on any items discussed

#### **2. Fee Schedule Discussion**

- Brown reported that he had reviewed the projected revenue from the proposed fee schedule and verified a projected increase of \$15,345 in fees. Committee requested a final proposed fee schedule be developed to be reviewed at the next meeting.

#### **F. NEW BUSINESS**

##### **1. January 2018 Financial Statement Review**

- Brown reviewed the monthly financial report for FY 2018 through January 31, 2018 and answered and clarified issues for the Committee about various line items.

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**A MOTION** was made by Sartucci, seconded by Nagel to accept the financial statements through January 31, 2018. **Motion carried unanimously**

**2. CHA-DataHaven Funding**

- . Checko presented the opportunity to collect data for future community health assessment uses through additional survey sampling and a contract with DataHaven
- She suggested using funds in the FY17-18 budget from the Accreditation/Community Health line item.
- Brown and Checko will pursue cost factors with Data Haven for the 02/15/18 Board meeting and outline specific proposal for consideration.
- To be included a decision needs to be made prior to February 19<sup>th</sup>

**G. NEXT MEETING**

- The Finance Committee will meet on Tuesday, March 13, 2018 at 5:00 PM in the Wethersfield Library.
- Agenda: FY 18-19 budget development and review of proposed fee schedule; possible executive session.

**H. ADJOURNMENT**

**A MOTION** was made by Nagel, seconded by Sartucci to adjourn. **Motion carried unanimously.** The meeting adjourned at 6:26 PM.

Respectfully submitted,

Charles K. Brown Jr.  
Recorder pro tem

**REVIEWED AND APPROVED BY COMMITTEE:** \_\_\_\_\_