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BOARD OF HEALTH FINANCE COMMITTEE

July 17, 2018 Meeting MINUTES

A. CALL TO ORDER AND ATTENDANCE

Chairman Pat Checko called the meeting to order at 5:40 PM in the Mezzanine Conference Room of the Wethersfield Library in Wethersfield, CT.

Present: Patricia Checko, Deborah Henault, Judith Sartucci and Charles Brown

Absent: None **Quorum present.**

Date meeting notice posted: July 16, 2018

Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA

A MOTION was made by Henault, seconded by Sartucci to adopt the agenda as presented.
Motion carried unanimously.

D. APPROVAL OF RECORD OF MINUTES

A MOTION was made by Sartucci, seconded by Henault to approve the minutes of June 19, 2018 Committee meeting. **Motion carried unanimously.**

E. UNFINISHED BUSINESS

1. Centralization Cost Update

- Brown updated the Committee on the status of the three properties he is looking at and informed them that proposals should be ready for Board action on July 19th. The committee reviewed the fiscal considerations with each proposal and provided feedback to Brown prior to presenting for Board consideration.

F. NEW BUSINESS

1. June 2018 Financial Statement Review

- Brown reviewed the monthly financial reports for FY 2018 through June 30, 2018 and answered and clarified issues for the Committee about various line items.

A MOTION was made by Sartucci, seconded by Henault to accept the financial statements through June 30, 2018. **Motion carried unanimously**

2. FY 17-18 End of Year Projections

- Brown reported on the projected FY 17-18 budget closeout. CCHD should end the year with a small budget surplus after adjustments are made by the accountant and auditor. Staff have done a good job managing resources overall and turnover in positions have resulted in less money spent on salaries than projected.

3. Cromwell Proposal

- Brown updated the committee on the potential fiscal implications of a draft proposal for Cromwell to join the district prior to sending it to their Town Manager.

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G. NEXT MEETING

A MOTION was made by Henault, seconded by Sartucci to move the date of the August 2018 Finance committee meeting. **Motion carried unanimously**

1. The Finance Committee will meet on Tuesday, August 28, 2018 at 5:30 PM in the Wethersfield Library.
2. Agenda:
 - Monthly financial statements
 - Centralization update

H. ADJOURNMENT

A MOTION was made by Sartucci, seconded by Henault to adjourn. **Motion carried unanimously.** The meeting adjourned at 7:07 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: August 28, 2018