



Central Office: 505 Silas Deane Highway, Wethersfield, CT 06109 Phone (860) 721-2822 Fax (860) 721-2823
 Berlin: 240 Kensington Road, Berlin, CT 06037 Phone (860) 828-7017 Fax (860) 828-9248
 Newington: 131 Cedar Street, Newington, CT 06111 Phone (860) 665-8586 Fax (860) 665-8533
 Rocky Hill: 761 Old Main Street, Rocky Hill, CT 06067 Phone (860) 258-2770 Fax (860) 258-2767
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BOARD OF HEALTH
FINANCE COMMITTEE
September 18, 2018 Meeting
MINUTES

A. CALL TO ORDER AND ATTENDANCE

Chairman Pat Checko called the meeting to order at 5:43 PM in the Mezzanine Conference Room of the Wethersfield Library in Wethersfield, CT.

Present: Patricia Checko, Deborah Henault, Judith Sartucci and Charles Brown

Absent: None **Quorum present.**

Date meeting notice posted: September 17, 2018

Staff: none

B. PUBLIC FORUM – no one from the public was present.

C. ADOPTION OF AGENDA

A MOTION was made by Sartucci, seconded by Henault to adopt the agenda as presented. **Motion carried unanimously.**

D. APPROVAL OF RECORD OF MINUTES

A MOTION was made by Henault, seconded by Sartucci to approve the minutes of August 28, 2018 Committee meeting as posted. **Motion carried unanimously.**

E. UNFINISHED BUSINESS

1. Centralization Update

- Brown updated the Committee on the status of the lease contract negotiations.

F. NEW BUSINESS

1. August 2018 Financial Statement Review

- Brown reviewed the monthly financial reports for FY 2018 through August 31, 2018 and answered and clarified issues for the Committee about various line items.
- Brown reported the residual interest from the defunct Retirement Account was moved to the Capital Reserve account.

A MOTION was made by Sartucci, seconded by Henault to accept the financial statements through August 31, 2018. **Motion carried unanimously**

G. EXECUTIVE SESSION -

A MOTION was made by Henault, seconded by Sartucci to go into executive session for the purposes of discussing position funding pertaining to the 2018-2019 budget. In session at 6:16 pm. **Motion carried unanimously.** In session: Brown, Checko, Henault and Sartucci. Out of session at 6:38 pm.

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I. NEXT MEETING

1. The Finance Committee will meet on Tuesday, October 16, 2018 at 5:30 PM in the Wethersfield Library.
2. Agenda:
 - a. Monthly financial statements
 - b. Centralization update

J. ADJOURNMENT

A MOTION was made by Sartucci, seconded by Henault to adjourn. **Motion carried unanimously.** The meeting adjourned at 6:39 PM.

Respectfully submitted,

Charles K. Brown Jr.
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: October 16, 2018