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BOARD OF HEALTH GOVERNANCE COMMITTEE

October 11, 2016
Meeting Minutes

- I. CALL TO ORDER.** Chairman Carolyn Wysocki called the meeting to order at 6:36 PM in the Second Floor Conference Room, Rocky Hill Town Hall, Rocky Hill, CT.
Present: Charles Brown (Director of Health), Judith Sartucci (via conference call) and Carolyn Wysocki (Chairman)
Excused: no one. **Quorum present.**
Notice posted: October 7, 2016

Chairman Wysocki acknowledged Angela Colantonio's recent resignation from the Board of Health and from this Committee and expressed the Committee's thanks for her time and input over the past two years.

- II. PUBLIC FORUM:** no one from the public was present.
- III. ADOPTION OF MEETING AGENDA**
A MOTION was made by Sartucci, seconded by Brown, to adopt the agenda as posted.
MOTION CARRIED UNANIMOUSLY.
- IV. APPROVAL OF MINUTES**
A MOTION was made by Brown, seconded by Sartucci, to approve the minutes of the August 16, 2016 Committee meeting as submitted. **MOTION CARRIED UNANIMOUSLY.**
- V. UNFINISHED BUSINESS**
A. Strategic plan for FY 2016-17
- Brown and the Committee did an extensive review of the agency's 5 year strategic plan with a focus on objectives and plans for FY 2017.
 - Some suggested changes and revisions will be brought to the Board at its October 15, 2016 meeting.

GOVERNANCE COMMITTEE

October 11, 2016 Meeting

Page 2

- Going forward the Committee will continue periodic reviews throughout the fiscal year
- The Board will review progress for the current fiscal year in January and again in June
- Brown discussed need to address outcomes versus outputs. Committee thinks that the strategic objectives listed are too process-oriented and that Brown needs to define more specific outcomes and products in the plan.
- Also Brown and the Committee need to look at how the agency's activities are "moving the needle forward" on health improvement in the health district.
- Governance needs to do good reporting of its reviews out to Board at its monthly meetings.
- Brown needs to tie the strategic planning objectives and progress into each of his monthly reports

B. Regionalization of Local Health Departments in Connecticut

- Regionalization of local health departments in CT has emerged as a major statewide issue and will be addressed in the coming state legislative session in January.
- The proposal suggested by DPH for statewide regionalization is very problematic.
- Big push-back from the municipalities and also anticipated from the local health departments as well.
- There is no leadership at this time being provided by any of the public health or local health groups.
- Wysocki has been in touch with State Senator Terry Gerratana's office and is working with her aide, Terri Reed.
- Wysocki has also sent out a letter to all the Board of Health Chairmen in her capacity as Chairman of CABOH. An email was sent to Commissioner Raul Pina of DPH with the concerns raised in a conference call with local board of health chairs and with a recommendation for a statewide work group on local public health regionalization.
- Brown and Sartucci met on Sept. 27th with State Repr. Tony Guerrero of Rocky Hill about regionalization issues in general and the DPH proposal as an issue. A January follow-up to be organized by Repr. Guerrero is planned.
- Committee agreed that based on their unique backgrounds and experience in local public health and in regionalization in CT Sartucci and Brown should draft a letter to the Commissioner outlining our concerns and suggesting strategies for approaching the issue. Will draft and run by the Board at its October 15th meeting.

C. Bylaws

- Brown checked the indemnification issue with Attorney Mehta and we do not need to address in the Board bylaws.

GOVERNANCE COMMITTEE

October 11, 2016 Meeting

Page 3

C. Conflict of Interest Policy Revisions

- Postponed to the next Committee meeting.

VI. NEW BUSINESS

A. Advocacy Issues

- Brown and Sartucci discussed PA 16-66, AAC Various Revisions to the Public Health Statutes, and its possible effects on local health departments and boards of health. Brown to check with Attorney Mehta about whether a change in bylaws or other action is needed.

V. Continuity of Health District Membership - Executive Session

A MOTION was made by Brown, seconded by Sartucci to go into Executive Session pursuant to Conn. Gen Stat 1-200(6)(A) to discuss issues and strategies related to continuity of Health District membership. **Motion approved unanimously.**

In executive session at 8:57 PM. Present: Brown, Sartucci and Wysocki. Out of executive session at 9:12 PM.

No action taken on items discussed in executive session.

- Wysocki and Pat Checko met with Berlin Town Manager Denise McNair on Sept. 28, 2016 regarding health district issues. No follow-up needed at this time.
- Brown met recently with the new Newington Town Manager Tanya Lane regarding health district issues and will continue to meet with her on a monthly basis.
- Brown to set up a follow-up meeting with all the town managers and leadership of the Board in late October on the centralization issue.
- Committee recommends that agency keep moving forward with centralization plans despite discussion of statewide regionalization.

VII. NEXT MEETING

Governance Committee will continue to meet on the second Tuesday of each month. Next meeting will be held on Tuesday, November 8, 2016 at 2:30 PM. Location TBA.

VIII. ADJOURNMENT

A MOTION was made by Sartucci seconded by Brown to adjourn. **MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 9:16 PM.

Respectfully submitted,

Judith A. Sartucci
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: November 8, 2016