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## **BOARD OF HEALTH GOVERNANCE COMMITTEE**

**December 13, 2016  
Meeting Minutes**

- I. CALL TO ORDER.** Chairman Carolyn Wysocki called the meeting to order at 4:05 PM in the Second Floor Conference Room, Rocky Hill Town Hall, Rocky Hill, CT.  
**Present:** Charles Brown (Director of Health), Judith Sartucci and Carolyn Wysocki (Chairman)  
**Excused:** no one. **Quorum present.**  
**Notice posted:** December 9, 2016
- II. PUBLIC FORUM:** no one from the public was present.
- III. ADOPTION OF MEETING AGENDA**  
**A MOTION** was made by Brown, seconded by Sartucci, to adopt the agenda as amended.  
**MOTION CARRIED UNANIMOUSLY.**
- IV. APPROVAL OF MINUTES**
- **A MOTION** was made by Brown, seconded by Sartucci, to approve the record of votes (ROV) of the November 8, 2016 Committee meeting as submitted. **MOTION CARRIED UNANIMOUSLY.**
  - **A MOTION** was made by Brown, seconded by Sartucci, to approve the record of minutes of the November 8, 2016 Committee meeting with one correction. **MOTION CARRIED UNANIMOUSLY.**
- V. UNFINISHED BUSINESS**
- A. PHAB Accreditation Readiness Planning**
- Ann Hartman, Asst. Director of Health, has begun to set up an electronic system for identifying and loading documentation to demonstrate the standards and measures in version 1.5 for PHAB accreditation. No sample template is available online from PHAB.
- B. Strategic Plan for FY 2016-17**
- Committee reviewed an updated draft of progress on the strategic plan to date.
  - Committee raised concerns about how and what is being measured and reported out and how best to do this.
  - Draft to go to the Board for its semi-annual review in January.
  - Brown to look at other models for reporting out progress and discuss with Committee at its next meeting.
- C. Consolidation of Local Health Departments in Connecticut**
- Brown and several board members will participate in a meeting on Dec. 14, 2016 at DPH on this legislative proposal. Meeting will also be in a webinar online. Purpose is to hear a full presentation by the Commissioner and DPH staff on what the department is proposing for consolidation.

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- The proposal suggested by DPH continues to be very problematic for all groups involved and has generated a lot of opposition.
- Letter from the CCHD board is being drafted.

**D. Branding Strategy**

- Brown is still working on with consultant.
- Both a communication plan and a branding strategy will be developed.

**VI. NEW BUSINESS**

**A. Community Health Assessment – next cycle**

- The Committee began a discussion about the need for the next community health assessment by CCHD and how best to carry out.
- Brown and Ann Hartman have had some preliminary discussions with Hartford Health Care to see if CCHD and HHC could work together using a model that other agencies and hospitals in the state have used.
- Brown to follow-up on discussions.

**B. Public Health 3.0”**

- Sartucci distributed copies of the executive summary of new report from the USDHHS, “*Public Health 3.0: A Call to Action to Create a 21st Century Public Health Infrastructure.*” The report summarizes key findings from a series of regional meetings around the country looking at how best to achieve health equity. Five themes emerged with recommendations related to the need for a:
  1. Strong leadership and workforce
  2. Strategic partnerships
  3. Flexible and sustainable funding
  4. Timely and locally relevant data, metrics, and analytics; and
  5. Foundational infrastructure.
- Committee discussed the relevance and implications given the major changes underway nationally and upcoming legislative issues within CT.

**VII. NEXT MEETING**

Governance Committee will continue to meet on the second Tuesday of each month and during the day (until new members join the Committee and need an evening meeting). Next meeting will be held on Tuesday, January 10, 2017 at 2:00 PM. Location TBA.

**VIII. ADJOURNMENT**

**A MOTION** was made by Sartucci, seconded by Brown to adjourn. **MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 6:10 PM.

Respectfully submitted,

Judith A. Sartucci  
Recorder pro tem

**REVIEWED AND APPROVED BY COMMITTEE: January 10, 2017**