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BOARD OF HEALTH

HUMAN RESOURCES COMMITTEE

November 9, 2016 Meeting **Minutes**

- I. CALL TO ORDER AND ATTENDANCE.** Chairman Marti Stiglich called the meeting to order at 03:00 PM in second floor conference room of the Rocky Hill Town Hall in Rocky Hill, CT.
Present: Chairman Marti Stiglich, Charles Brown (Director of Health), Michele Sadlosky and Judy Sartucci
Excused: Ray Jarema, **Quorum present.**
Notice posted: November 4, 2016
- II. PUBLIC FORUM:** No one from the public was present.
- III. REVIEW AND REORDER AGENDA**
A MOTION was made by Sartucci, seconded by Sadlosky to adopt the meeting agenda as posted. **Motion carried unanimously.**
- IV. APPROVAL OF MINUTES**
A MOTION was made by Sadlosky, seconded by Sartucci to approve the minutes of the October 12, 2016 Committee meeting as posted. **Motion carried unanimously.**
- V. UNFINISHED BUSINESS**
- A. Executive Session**
A MOTION by Sartucci, seconded by Sadlosky to go into executive session for discussion of draft personnel policies exempt from disclosure under Conn. Gen. Stat. 1-210 (attorney client privileged work product). **Motion carried unanimously.**
In executive session at 3:02 PM. Present: Brown, Sadlosky, Sartucci and Stiglich.
Out of executive session at 3:23 PM.
- B. Action on Items discussed in Executive Session.**
- No action taken.
 - Board to do a final review of proposed personnel policy revisions at its November 17, 2016 meeting.
 - A clerical error picked up in Board pre-review and will be corrected by Brown and distributed at meeting.

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VI. NEW BUSINESS

A. Workforce Development Plan Review

- Brown briefed the Committee on the need for an annual review of the agency's workforce development plan. Last done in July 2015.
- Sartucci and Stiglich will sit in as Board reps.
- Brown to invite some volunteers and staff to sit in on review.
- Sartucci suggested running the section of the plan related to the Board by the Governance Committee also since it has oversight for Board Development.

VII. NEXT MEETING

- Next Committee meeting will be on Weds., December 14, 2016 at 3:00 PM in the second floor conference room of the Rocky Hill Town Hall.
- Committee to look at the HR issues addressed in PHAB Accreditation.

VIII. ADJOURNMENT

A MOTION was made by Sadlosky, seconded by Sartucci, to adjourn.

Motion carried unanimously. Meeting adjourned at 4:04 PM.

Respectfully submitted,

Judith A. Sartucci
Recorder pro tem

REVIEWED AND APPROVED BY COMMITTEE: January 11, 2017