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# **NOTICE OF MEETING**

## **BOARD OF HEALTH**

### **HUMAN RESOURCES COMMITTEE**

May 9, 2018– 3:00 pm

Rocky Hill Town Hall – Second Floor Conference Room  
761 Old Main Street, Rocky Hill, CT  
(Park in front or on side of Town Hall, enter from front door  
And take elevator to the second floor)

### **AGENDA**

1. Call to order and attendance
2. Public Forum
3. Review and reorder agenda
4. Approve meeting minutes (February 14, 2018)
5. Unfinished Business
6. New Business
  - a. Planned revision of agency job descriptions
  - b. Vacation Time Accrual Policy
  - c. Need for policy on regular salary range review and updates
  - d. Progress on PHAB Standards and Measures
7. Next Meeting
8. Adjournment

<p><b><u>Fragrance free meeting-</u></b> In consideration of those with chemical sensitivity we request all attendees refrain from wearing any scented products including perfumes, cologne, aftershave, hairspray and other strong fragrances. Thank you.</p>
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