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BOARD OF HEALTH

PERFORMANCE EVALUATION COMMITTEE

April 13, 2018 Special Meeting **Minutes**

- I. CALL TO ORDER AND ATTENDANCE.** Judith Sartucci, Committee Chairman, called the meeting to order at 1:12 PM in the second-floor conference room of the Rocky Hill Town Hall.
Present: Judith Sartucci, Patricia Checko, Marti Stiglich and Carolyn Wysocki (via conference call)
Excused: no one **Quorum present.**
Notice posted: April 11, 2018
- II. PUBLIC FORUM:** No one from the public was present.
- III. APPROVAL OF MINUTES**
A MOTION was made by Checko, seconded by Stiglich to approve the minutes of the August 31, 2017 Committee meeting as posted. In favor: Checko, Sartucci and Stiglich. Opposed: no one. Abstained: Wysocki. **MOTION CARRIED.**
- IV. EXECUTIVE SESSION**
A MOTION was made by Stiglich, seconded by Checko, to go into executive session pursuant to Conn. Gen. Stat. Sec. 1-200(6)(A) to begin a mid-year performance evaluation of the director of health. **MOTION CARRIED UNANIMOUSLY.**
- In Executive Session at 1:20 PM: Sartucci, Checko, Stiglich and Wysocki.
Committee came out of executive session at 2:47 PM.
- V. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.** No action taken.
- VI. NEXT MEETING –.** Will plan a second Committee meeting with Charles Brown to discuss his mid-year performance evaluation. Sartucci had sent dates of 4/23 and 4/24 to him before he left for vacation.
- VII. ADJOURNMENT**
A MOTION was made by Wysocki, seconded by Stiglich to adjourn.
MOTION CARRIED UNANIMOUSLY. Meeting adjourned at 3:05 PM.

Respectfully submitted,

Judith A. Sartucci
Recorder pro tem

REVIEWED AND APPROVED BY THE COMMITTEE: April 23, 2018