



## BOARD OF HEALTH

### PERFORMANCE EVALUATION COMMITTEE

#### April 23, 2018 Special Meeting Minutes

- I. CALL TO ORDER AND ATTENDANCE.** Judith Sartucci, Committee Chairman, called the meeting to order at 1:13 PM in the second-floor conference room of the Rocky Hill Town Hall.  
**Present:** Judith Sartucci, Patricia Checko, and Carolyn Wysocki (via conference call).  
**Excused:** Marti Stiglich **Quorum present.**  
**Notice posted:** April 20, 2018  
**Guest:** Charles Brown
- II. PUBLIC FORUM:** No one from the public was present.
- III. APPROVAL OF MINUTES**  
**A MOTION** was made by Wysocki seconded by Checko to approve the minutes of the April 13, 2018 Committee meeting as posted. **MOTION CARRIED UNANIMOUSLY.**
- IV. EXECUTIVE SESSION**  
**A MOTION** was made by Checko, seconded by Wysocki, to go into executive session pursuant to Conn. Gen. Stat. Sec. 1-200(6)(A) to complete a mid-year performance evaluation of the director of health and to invite Charles Brown to join the session. **MOTION CARRIED UNANIMOUSLY.**  
In Executive Session at 1:20 PM: Sartucci, Brown, Checko, and Wysocki.  
Committee came out of executive session at 2:47 PM.  
Motion by Checko seconded by Wysocki to move forward a brief summary of progress to the Board for April 26, 2018 Board meeting. Sartucci will circulate draft to Committee and to Brown for comment before presenting to Board.
- V. NEXT MEETING – TBD.** Will plan a session in late summer for Brown's annual performance evaluation.
- VI. ADJOURNMENT**  
**A MOTION** was made by Wysocki seconded by Checko to adjourn.  
**MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 2:43 PM.

Respectfully submitted,

Judith A. Sartucci  
Recorder pro tem

**REVIEWED AND APPROVED BY THE COMMITTEE:** \_\_\_\_\_