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BOARD OF HEALTH
PERFORMANCE EVALUATION COMMITTEE

August 25, 2016 Special Meeting

Minutes

- I. CALL TO ORDER AND ATTENDANCE.** Judith Sartucci, Committee Chairman, called the meeting to order at 1:16 PM in the second floor conference room of the Rocky Hill Town Hall, Rocky Hill, CT.
Present: Judith Sartucci, Patricia Checko, Marti Stiglich and Carolyn Wysocki
Excused: no one **Quorum present.**
Guest: Charles Brown
Notice posted: August 19, 2016
- II. PUBLIC FORUM:** No one from the public was present.
- III. APPROVAL OF MINUTES**
A MOTION was made by Stiglich, seconded by Checko to approve the minutes of the August 3, 2016 Special Committee meeting as presented. In favor: Checko, Sartucci and Stiglich. Opposed: no one. Abstention: Wysocki. **MOTION CARRIED**
- IV. EXECUTIVE SESSION**
A MOTION was made by Checko, seconded by Wysocki, to go into executive session pursuant to Conn. Gen. Stat. Sec. 1-200(6)(A) for the purpose of discussion of the performance of the director of health and to invite Charles Brown into session. **MOTION CARRIED UNANIMOUSLY.**
In Executive Session at 1:20 PM: Sartucci, Checko, Stiglich, Wysocki and Brown. Brown waived his right under Conn. Gen. Stat. Sec. 1-200(6)(A) to an open session. Committee came out of executive session at 3:45 PM.
- V. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION AND NEXT STEPS.**
Committee determined that Brown had satisfactorily completed his second year as Director of Health. Sartucci will draft Committee's assessment and recommendations and circulate for comment before moving forward to the Board for discussion and approval at its September 15th Board meeting.
- VI. NEXT MEETING** – Wednesday, September 21, 2016 at 1:00 PM in the second floor conference room of the Rocky Hill Town Hall with Brown to discuss performance objectives and priorities for 2016-17.
- VII. ADJOURNMENT**
A MOTION was made by Stiglich, seconded by Checko to adjourn.
MOTION CARRIED UNANIMOUSLY. Meeting adjourned at 3:50 PM.

Respectfully submitted,

Judith A. Sartucci
Recorder pro tem

REVIEWED AND APPROVED BY THE COMMITTEE: Sept. 21, 2016