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## **BOARD OF HEALTH**

### **PERFORMANCE EVALUATION COMMITTEE**

#### **August 28, 2018 Special Meeting** **Minutes**

- I. CALL TO ORDER AND ATTENDANCE.** Judith Sartucci, Committee Chairman, called the meeting to order at 4:06 PM in the mezzanine study room of the Wethersfield Town Library.  
**Present:** Judith Sartucci, Patricia Checko, and Marti Stiglich  
**Excused:** no one                      **Quorum present.**  
**Notice posted:** August 27, 2018

Sartucci acknowledged the recent death of Committee member and Governance Committee Chairman, Carolyn Wysocki, and her extensive service on the Board and to the agency and its many activities.

- II. PUBLIC FORUM:** No one from the public was present.

**III. APPROVAL OF MINUTES**

**A MOTION** was made by Checko, seconded by Sartucci to approve the minutes of the April 23, 2018 Special Committee meeting. In favor: Checko and Sartucci. Opposed: no one. Abstention: Stiglich. **MOTION CARRIED.**

**IV. EXECUTIVE SESSION**

**A MOTION** was made by Stiglich, seconded by Checko, to go into executive session pursuant to Conn. Gen. Stat. Sec. 1-200(6)(A) to begin the annual performance evaluation of the director of health. **MOTION CARRIED UNANIMOUSLY.**

In executive session at 4:08 PM: Sartucci, Checko, and Stiglich.  
Committee came out of executive session at 5:20 PM.

- V. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.** No action taken.

- VI. NEXT MEETING** – Tentatively set for September 7, 2018 at 1:00 PM at the Wethersfield Town Library.

**VII. ADJOURNMENT**

**A MOTION** was made by Stiglich, seconded by Checko to adjourn.  
**MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 5:21 PM.

Respectfully submitted,

Judith A. Sartucci  
Recorder pro tem

**REVIEWED AND APPROVED BY THE COMMITTEE: September 7, 2018**