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BOARD OF HEALTH

PERFORMANCE EVALUATION COMMITTEE

September 16, 2015 Meeting

Minutes

I. CALL TO ORDER AND ATTENDANCE. Judith Sartucci, Committee Chairman, called the meeting to order at 6:37 PM in the second floor conference room of the Rocky Hill Town Hall.

Present: Judith Sartucci, Patricia Checko, Margaret Hanbury, Kristine Nasinnyk and Marti Stiglich

Excused: no one **Quorum present.**

Notice posted: September 9, 2015

Sartucci welcomed Patricia Checko as a new Committee member. She thanked the Committee for its time, interest and continued support.

II. PUBLIC FORUM: No one from the public was present.

III. REVIEW AND REORDER AGENDA

A MOTION was made by Hanbury seconded by Stiglich to adopt the agenda as posted. **MOTION CARRIED UNANIMOUSLY.**

IV. APPROVAL OF MINUTES

A MOTION was made by Stiglich, seconded by Nasinnyk to approve the minutes of the March 30, 2015 Committee meeting as presented. In favor: Hanbury, Nasinnyk, Sartucci and Stiglich. Opposed: no one. Abstention: Checko. **MOTION CARRIED.**

V. EXECUTIVE SESSION

A MOTION was made by Checko, seconded by Hanbury, to go into executive session pursuant to Conn. Gen. Stat. Sec. 1-200(6)(A) for the purpose of preparation for a 12 month performance evaluation of the director of health. **MOTION CARRIED UNANIMOUSLY.**

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In Executive Session at 6:39 PM: Sartucci, Checko, Hanbury, Nasinnyk, and Stiglich.
Out of Executive Session at 8:09 PM.

VI. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION AND NEXT STEPS.

No action taken.

VII. NEXT MEETING

Sartucci will poll Committee members and Charles Brown for dates and times for next meeting – details TBA.

VIII. ADJOURNMENT

A MOTION was made by Stiglich, seconded by Checko to adjourn.

MOTION CARRIED UNANIMOUSLY. Meeting adjourned at 8:10 PM.

Respectfully submitted,

Judith A. Sartucci
Recorder pro tem

REVIEWED AND APPROVED BY THE COMMITTEE: September 30, 2015