



Central Office: 505 Silas Deane Highway, Wethersfield, CT 06109 Phone (860) 721-2822 Fax (860) 721-2823
Berlin: 240 Kensington Road, Berlin, CT 06037 Phone (860) 828-7017 Fax (860) 828-9248
Newington: 131 Cedar Street, Newington, CT 06111 Phone (860) 665-8586 Fax (860) 665-8533
Rocky Hill: 761 Old Main Street, Rocky Hill, CT 06067 Phone (860) 258-2770 Fax (860) 258-2767
www.ccthd.org

BOARD OF HEALTH

PERFORMANCE EVALUATION COMMITTEE

September 30, 2015 Meeting

Minutes

- I. CALL TO ORDER AND ATTENDANCE.** Judith Sartucci, Committee Chairman, called the meeting to order at 6:04 PM in the second floor conference room of the Rocky Hill Town Hall.
Present: Judith Sartucci, Patricia Checko, Margaret Hanbury, Kristine Nasinnyk and Marti Stiglich
Excused: no one **Quorum present.**
Guest: Charles Brown
Notice posted: September 25, 2015

- II. PUBLIC FORUM:** No one from the public was present.

- III. REVIEW AND REORDER AGENDA**
A MOTION was made by Hanbury seconded by Stiglich to adopt the agenda as posted. **MOTION CARRIED UNANIMOUSLY.**

- IV. APPROVAL OF MINUTES**
A MOTION was made by Checko, seconded by Nasinnyk to approve the minutes of the September 16, 2015 Committee meeting as presented. **MOTION CARRIED UNANIMOUSLY.**

- V. EXECUTIVE SESSION**
A MOTION was made by Stiglich, seconded by Hanbury, to go into executive session pursuant to Conn. Gen. Stat. Sec. 1-200(6)(A) for the purpose of a 12 month performance evaluation of the director of health. **MOTION CARRIED UNANIMOUSLY.**

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In Executive Session at 6:06 PM: Sartucci, Checko, Hanbury, Nasinnyk, and Stiglich. Charles Brown invited to join the session at 6:25 PM and waived his right under Conn. Gen. Stat. Sec. 1-200(6)(A) to an open session. Brown left the session at 7:35 PM. Committee out of executive session at 7:53 PM.

VI. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION AND NEXT STEPS.

Committee determined that Brown had satisfactorily completed his first 12 months as Director of Health. **MOTION** by Hanbury, seconded by Checko to move the Committee's assessment and recommendations forward to the Board for approval. Committee also asked that the Finance Committee review for fiscal implications.

MOTION CARRIED UNANIMOUSLY

VII. NEXT MEETING – TBD. Will plan a session with Brown later in the fall to discuss performance objectives and priorities for 2015-16.

VIII. ADJOURNMENT

A MOTION was made by Nasinnyk, seconded by Hanbury to adjourn.

MOTION CARRIED UNANIMOUSLY. Meeting adjourned at 7:55 PM.

Respectfully submitted,

Judith A. Sartucci
Recorder pro tem

REVIEWED AND APPROVED BY THE COMMITTEE: November 2, 2015