



BOARD OF HEALTH PERFORMANCE EVALUATION COMMITTEE

September 30, 2015 Meeting

Minutes

- I. CALL TO ORDER AND ATTENDANCE.** Judith Sartucci, Committee Chairman, called the meeting to order at 6:04 PM in the second floor conference room of the Rocky Hill Town Hall.
Present: Judith Sartucci, Patricia Checko, Margaret Hanbury, Kristine Nasinnyk and Marti Stiglich
Excused: no one **Quorum present.**
Staff: Charles Brown
Notice posted: September 25, 2015
- II. PUBLIC FORUM:** No one from the public was present for comments.
- III. REVIEW AND REORDER AGENDA**
A MOTION was made by Hanbury seconded by Stiglich to adopt the agenda as posted. **MOTION CARRIED UNANIMOUSLY.**
- IV. APPROVAL OF MINUTES**
A MOTION was made by Checko, seconded by Nasinnyk to approve the minutes of the September 16, 2015 Committee meeting as presented. **MOTION CARRIED UNANIMOUSLY.**
- V. EXECUTIVE SESSION**
A MOTION was made by Stiglich, seconded by Hanbury, to go into executive session pursuant to Conn. Gen. Stat. Sec. 1-200(6)(A) for the purpose of a 12 month performance evaluation of the director of health. **MOTION CARRIED UNANIMOUSLY.**

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In Executive Session at 6:06 PM: Sartucci, Checko, Hanbury, Nasinnyk, and Stiglich. Charles Brown invited to join the session at 6:25 PM and waived his right to a public session. Brown left the session at 7:35 PM.
Committee out of Executive Session at 7:53 PM.

VI. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION AND NEXT STEPS.

Committee determined that Brown had satisfactorily completed his first year as Director of Health. **MOTION** by Hanbury, seconded by Checko to move the Committee's assessment and recommendations forward to the Board for approval.
MOTION CARRIED UNANIMOUSLY

VII. NEXT MEETING – TBD. Will plan a session with Brown later in the fall to discuss performance objectives and priorities for 2015-16.

VIII. ADJOURNMENT

A MOTION was made by Nasinnyk, seconded by Hanbury to adjourn.
MOTION CARRIED UNANIMOUSLY. Meeting adjourned at 7:55 PM.

Respectfully submitted,

Judith A. Sartucci
Recorder pro tem

REVIEWED AND APPROVED BY THE COMMITTEE: _____