



BOARD OF HEALTH

PERFORMANCE EVALUATION COMMITTEE

November 2, 2015 Meeting

Minutes

- I. CALL TO ORDER AND ATTENDANCE.** Judith Sartucci, Committee Chairman, called the meeting to order a few minutes early at 6:20 PM in the second floor conference room of the Rocky Hill Town Hall.
- Present:** Judith Sartucci, Patricia Checko, Margaret Hanbury, Kristine Nasinnyk and Marti Stiglich
- Excused:** no one **Quorum present.**
- Guest:** Charles Brown
- Notice posted:** November 2, 2015
- II. PUBLIC FORUM:** No one from the public was present.
- III. REVIEW AND REORDER AGENDA**
A MOTION was made by Nasinnyk seconded by Hanbury to adopt the agenda as posted. **MOTION CARRIED UNANIMOUSLY.**
- IV. APPROVAL OF MINUTES**
A MOTION was made by Checko, seconded by Stiglich to approve the minutes of the September 30, 2015 Committee meeting as presented. **MOTION CARRIED UNANIMOUSLY.** Sartucci thanked Nasinnyk and the Finance Committee members for their review and feedback on the Performance Evaluation Committee's recommendations.
- V. EXECUTIVE SESSION**
A MOTION was made by Hanbury, seconded by Nasinnyk, to go into executive session pursuant to Conn. Gen. Stat. Sec. 1-200(6)(A) for the purpose of discussion of and development of criteria for the 2015-16 performance evaluation of the director of health and to invite Charles Brown into session. **MOTION CARRIED UNANIMOUSLY.**

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In Executive Session at 6:25 PM: Sartucci, Checko, Hanbury, Nasinnyk, Stiglich and Brown.

Brown waived his right under Conn. Gen. Stat. Sec. 1-200(6)(A) to an open session. Committee came out of executive session at 7:41 PM.

VI. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION AND NEXT STEPS.

No action taken. By consensus the Committee and Brown agreed on three priorities and a possible fourth. Brown will circulate to Committee for comment before presenting to Board for discussion in executive session at its November 17th Board meeting.

VII. NEXT MEETING – TBD. Will plan a session in late summer for Brown’s annual performance evaluation.

VIII. ADJOURNMENT

A MOTION was made by Nasinnyk, seconded by Hanbury to adjourn.
MOTION CARRIED UNANIMOUSLY. Meeting adjourned at 7:44 PM.

Respectfully submitted,

Judith A. Sartucci
Recorder pro tem

REVIEWED AND APPROVED BY THE COMMITTEE: _____