



Central Office: 505 Silas Deane Highway, Wethersfield, CT 06109 Phone (860) 721-2822 Fax (860) 721-2823
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 Newington: 131 Cedar Street, Newington, CT 06111 Phone (860) 665-8586 Fax (860) 665-8533
 Rocky Hill: 761 Old Main Street, Rocky Hill, CT 06067 Phone (860) 258-2770 Fax (860) 258-2767
 www.ccthd.org

FOOD SERVICE ESTABLISHMENT LICENSE

APPLICATION FORM

Expires annually on June 30

(All information must be filled in)

NAME OF ESTABLISHMENT _____ PHONE NO. _____

ADDRESS _____ STREET _____ CITY _____ FAX NO. _____

MAIL TO ADDRESS _____ STREET _____ CITY _____ STATE _____ ZIP CODE _____

NAME OF OWNER _____

ADDRESS _____ STREET _____ CITY _____ STATE _____ ZIP CODE _____

EMAIL ADDRESS _____ PHONE NO. _____

SIGNATURE OF OWNER _____

NAME OF OPERATOR/MANAGER _____

EMAIL ADDRESS _____ PHONE NO. _____

EMERGENCY CONTACT _____ NAME _____ PHONE, EMAIL or FAX (CIRCLE ONE) _____

NAME OF QUALIFIED FOOD OPERATOR (QFO) _____ Ex. Date _____
 (Required for Class 3 and 4 establishments--Please attach a copy of QFO certificate)

Licensed Pest Control Co. _____ Public _____ Private _____

Liquor Served Yes No Seating Capacity _____ Water Supply Septic

ANNUAL FEE (Check one) Class category is confirmed by Health District--Descriptions on back of application

	<u>Full Operation Food Establishment</u>	<u>Caterers</u>	<u>Seasonal</u>	<u>Grocery</u>
Class I	<input type="checkbox"/> \$ 175.00	<input type="checkbox"/> \$ 125.00	<input type="checkbox"/> \$ 125.00 <10,000 sq/ft	<input type="checkbox"/> \$125.00
Class II	<input type="checkbox"/> \$ 225.00	<input type="checkbox"/> \$ 225.00	<input type="checkbox"/> \$ 150.00 <10,000 sq/ft	<input type="checkbox"/> \$225.00
Class III (0-50 seating capacity)	<input type="checkbox"/> \$ 285.00	<input type="checkbox"/> \$ 275.00	<input type="checkbox"/> \$ 175.00 <10,000 sq/ft	<input type="checkbox"/> \$375.00
Class III (51-100 seating capacity)	<input type="checkbox"/> \$ 325.00			
Class III (101+ seating capacity)	<input type="checkbox"/> \$ 400.00			
Class IV Daycares	<input type="checkbox"/> \$ 175.00			
Class IV Nursing/Med	<input type="checkbox"/> \$ 400.00			
Class IV Other	<input type="checkbox"/> \$ 400.00	<input type="checkbox"/> \$ 350.00	>10,000 sq/ft	<input type="checkbox"/> \$725.00

- FEE WAIVER REQUESTED--applies to: State of CT owned and operated facilities; Health District member towns, their departments and facilities including public schools that are not contracted out to a for-profit vendors.
~or~
- NOT-FOR-PROFIT STATUS REQUESTED--(50% of fee listed above applies). The above organization is operated by a non-profit organization exempt from federal taxes AND exempt from local real estate and personal property tax **IRS and/or State of CT Department of Revenue Services determination letter(s) MUST be submitted with this application.**

Please mail payment (**checks only**) to: "Central Connecticut Health District", 505 Silas Deane Highway, Wethersfield, CT 06109

OFFICE USE ONLY-Received _____ Check # _____ Entered _____ License Issued _____

APPROVED _____ Date _____ Late Fee _____ Date _____ Mailed _____

Director of Health or authorized representative

Classification of Food Establishments per the State of CT Public Health Code

Class 1 food establishment” means a food establishment that only offers for retail sale (A) prepackaged food that is not time or temperature controlled for safety, (B) commercially processed food that (i) is time or temperature controlled for safety and heated for hot holding, but (ii) Is not permitted to be cooled, or (C) food prepared in the establishment that is not time or temperature controlled for safety;

Class 2 food establishment” means a retail food establishment that does not serve a population that is highly susceptible to food-borne illnesses and offers a limited menu of food that is prepared, cooked and served immediately, or that prepares and cooks food that is time or temperature controlled for safety and may require hot or cold holding, but that does not involve cooling;

Class 3 food establishment” means a retail food establishment that (A) does not serve a population that is highly susceptible to food-borne illnesses, and (B) has an extensive menu of foods, many of which are time or temperature controlled for safety and require complex preparation, including, but not limited to, handling of raw ingredients, cooking, cooling and reheating for hot holding.

Class 4 food establishment” means a retail food establishment that serves a population that is highly susceptible to food-borne illnesses, or that conducts specialized food processes, including, but not limited to, smoking, curing or reduced oxygen packaging for the purposes of extending the shelf life of the food.

New Late Fee for all Annual Licenses EFFECTIVE 7/1/17

Renewal received within 30 days of license expiration- \$50 late fee

Renewal received within 31 to 60 days of license expiration- \$100 late fee

After 60 days non-renewal, revoke licensure- Reinstatement Fee double license fee