



Salon Plan Review Application Form

Establishment _____

Address _____

City, State, Zip _____

Phone _____

Owner _____

Owner Address _____

Owner City, State, Zip _____

Operator _____

Operator Address _____

Operator City, State, Zip _____

Operator License # _____ Original Date of Issue: _____

Please note: All operators of a Barbershop, Hairdressing/Cosmetology Salon or Nail Salon must have had their license for a minimum of 2 years

Number of Stations _____ # of hairdressers or technicians _____

Services Provided: [] Barbering [] Hairdressing [] Esthetics [] Manicures [] Pedicures [] Waxing [] Eyelashes

Licensed Cosmetologists

Table with 2 columns: Name, License #

Please mail checks only payable to: Central Connecticut Health District, 2080 Silas Deane Highway, Rocky Hill, CT 06067

Office Use Only Received _____ Check # _____ Entered _____ Plan Review Fee: (100% of Annual Fee) 1-4 Stations, \$105.00 5-9 Stations \$140.00, 10+ Stations \$170.00



2080 Silas Deane Highway, Suite 100, Rocky Hill, CT 06067

Phone: (860) 785-8380 Fax: (860) 785-8533
www.ccthd.org

PUBLIC HEALTH for BERLIN, NEWINGTON, ROCKY HILL, & WETHERSFIELD

Please draw floor plan showing the location of all equipment and facilities in the space below

A large, empty rectangular box with a black border occupies the majority of the page. This box is intended for the user to draw a floor plan showing the location of all equipment and facilities.

Salon Plan Review Checklist

The following checklist is provided as a guide for information needed to obtain a permit to construct or remodel a salon:

1. Hairdressing shop operator with 2+ years of experience as a licensed cosmetologist.
2. Floor plan drawn to scale showing location of all equipment and facilities.
3. Source of water supply (public versus private).
4. Hot water provided at a minimum of 110°F.
5. Method of sewage disposal (on-site versus public).
6. Utility sink provided for cleaning equipment.
7. Adequate handwashing facilities provided (bathrooms, private treatment rooms, common work areas).
8. Mop sink provided, or alternative cleaning plan.
9. Floors/walls constructed of non-porous, easily cleanable material in hair cutting, tinting, and shampooing areas and other areas subject to splash.
10. Light colored carpeting with single loop pile of not more than one-fourth (1/4") inch in height.
11. Adequate lighting provided.
12. Adequate ventilation provided. Salons using solvents and/or polymers as described in CCHD Sanitary Code, Section 5.12.G(3) shall provide adequate ventilation at the source.
13. Proper linen storage area provided.
14. Covered receptacle provided for used towels and gowns.
15. Fire retardant container provided for oil soaked or chemically soiled swabs, towels, and linens.
16. Covered receptacle provided inside for hair droppings, paper, and other waste material.
17. Exterior commercial refuse storage and disposal service provided.
18. Adequate toilet facilities provided in accordance with Building Code requirements. Dispensed soap and paper towels provided.
19. Workstation chairs 54" center to center
20. Two (2') foot workspace provided behind each workstation chair.
21. Three (3') foot aisle provided separate from work areas.
22. Nail technician workstations provided with vented manicure tables or vapor extraction systems as appropriate.
23. Salon in residence separated from living Area.
24. Commercial linen service provided, or laundering done on the premises.
25. Shaker top containers provided for dispensing lotions and powders